



West Virginia University

# Board of Governors

## 2024 - 2025

### Meeting Agenda Booklet

#### February 21, 2025

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### Board Members

**Charles Capito**

**Bray Cary**

**Elmer Coppoolse**

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**Alan Larrick**

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**Robert Reynolds, Secretary**

**Steven Ruby**

**Shirley Robinson**

**Frances "Frankie" Tack**

**WEST VIRGINIA UNIVERSITY BOARD OF GOVERNORS**  
**Meeting of February 21, 2025 at 9:00 a.m.**

**Barnette BOG Room**  
**Erickson Alumni Center,**  
**Morgantown, WV**  
**AND**

**Please click the link below to join the webinar:**

**<https://wvu.zoom.us/j/97599808000>**

**MEETING AGENDA**

Agenda Item	Designee(s)
<b>1. Call to Order</b>	<b>Pill</b>
<p><b>2. Potential Executive Session, under authority in West Virginia Code Sections 6-9A-4(b)(2)(A), (b)(9), and (b)(12) to discuss:</b></p> <ul style="list-style-type: none"> <li><b>a. Potential strategic initiatives relating to academic and administrative priorities; personnel matters; other deliberative matters involving commercial competition which, if made public, might adversely affect the financial or other interest of the University;</b></li> <li><b>b. Potential strategic initiatives relating to personnel matters regarding the WVU presidential search; and</b></li> <li><b>c. Matters relating to internal Board of Governors operations.</b></li> <li><b>d. A confidential and privileged report by General Counsel.</b></li> </ul>	<b>Pill</b>
<b>3. Discussions Emanating from Executive Session – if any</b>	<b>Pill</b>

Agenda Item	Designee(s)
4. <b>Final Amended Rule &amp; Official Comments Summary for WVU BOG Finance &amp; Administration Rule 5.8 – Travel</b>	<b>Barnhart</b>
5. <b>February 20, 2025 Audit Committee Report</b>	<b>Reynolds</b>
6. <b>February 20, 2025 Academic Affairs and Accreditation Committee Report</b>	<b>Reynolds</b>
7. <b>Provost’s Report</b>	<b>Kreider</b>
8. <b>President’s Report</b>	<b>Gee</b>
9. <b>Approval of minutes for November 22, 2024 and December 20, 2024 regular meetings and January 31, 2025 special board meeting</b>	<b>Pill</b>
10. <b>Information Item (Written Only) Report of Real Property Transactions – Second Quarter of FY 2025</b>	<b>Furbee</b>
11. <b>Consent Agenda Items (for Board Review and Action)</b>  a. <b>Approval of a new online Master of Arts (MA) in Leadership Studies in Education degree, and the General Supervisor of Instruction Certificate, the Principal Certificate, and the Combined School and District Leadership Certificate in the College of Applied Human Sciences</b> b. <b>Termination of the certificate in Artist Diploma in Music Performance within the College of Creative Arts and Media</b> c. <b>Termination of the on-campus MS in Resource Economics and Management and the online MS in Resource Economics and Management within the Davis College of Agriculture and Resources.</b>	<b>Kreider</b>  <b>Kreider</b>  <b>Kreider</b>

Agenda Item	Designee(s)
<p><b>d. Termination of the MS in Industrial Hygiene within the College of Public Health</b></p>	<p><b>Kreider</b></p>
<p><b>e. Deactivation and or termination of the following programs from WVU Main Campus, WVUIT and WVU Potomac State; BA: Chemistry, (WVU), BS: Adventure Recreation Management, BSAM: Aviation Management, BS: Healthcare Administration, BS: Mathematics, BS: Public Service Administration, BS: Chemistry, (WVUIT), AA: Recreation, Parks and Tourism Resources, AS: Wood Science and Technology (WVU Potomac State)</b></p>	<p><b>Gee &amp; Kreider</b></p>
<p><b>f. Approval of New Program: BS in Secondary Mathematics Education College of Applied Human Sciences</b></p>	<p><b>Kreider</b></p>
<p><b>g. Approval of New Program: BS in Secondary Science Education College of Applied Human Sciences</b></p>	<p><b>Kreider</b></p>
<p><b>h. Pride Practice Facility</b></p>	<p><b>Congelio</b></p>
<p><b>i. County Extension Appointments</b></p>	<p><b>Kreider</b></p>
<p><b>j. WVU Tech Campus Corridor Sidewalk Project</b></p>	<p><b>Furbee</b></p>
<p><b>12. The next planned Board of Governors meeting is scheduled for April 4, 2025</b></p>	<p><b>Pill</b></p>
<p><b>13. Adjournment</b></p>	<p><b>Pill</b></p>

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**WEST VIRGINIA UNIVERSITY BOARD OF GOVERNORS**  
**Meeting of February 21, 2025**

**ITEM:** Proposed Final Amended Rule and Official Comments Summary for the following:

West Virginia University Board of Governors Finance & Administration Rule 5.8 – Travel

**INSTITUTION:** West Virginia University

**COMMITTEE:** Full Board

**RECOMMENDATION:** Resolved: That the West Virginia University Board of Governors approves the final amended Rule as presented, pursuant to BOG Governance Rule 1.1.

**STAFF MEMBER:** Stephanie D. Taylor, Vice President & General Counsel

**BACKGROUND:** At the Board’s November 22, 2024 meeting, it issued a Notice of Proposed Rulemaking for the amendment of BOG Finance & Administration Rule 5.8 – Travel.

The changes to Rule 5.8 are proposed as a result of travel industry changes and University traveler feedback. The proposed changes remove the requirement that employees must make advance bookings through the University’s contracted Travel Management Company (“TMC”). First, the University is no longer receiving financial and service benefits from requiring bookings through the TMC. Additionally, University travelers have expressed that the TMC’s booking tool is not as user friendly as booking through airline websites and other mobile apps. University employees will still be required to follow the University’s Travel Manual when booking travel reservations.

Substantively, the proposed changes to the Rules above will result in amendments that were set forth in detail in the table located in the Notice of Proposed Rulemaking, as well as in the attached redline.

The proposed changes to the Rule were posted for the required public comment period from November 25, 2024 through January 6, 2025. A total of twenty (27) comments were received. Those comments and the University’s responses were posted on the University’s website for at least ten (10) days in advance of this Board meeting. No changes were made to the Rule as a result of comments received. Accordingly, the Board of Governors is asked to approve the final amended Rule as presented. If approved, the amended Rule will be effective in 15 business days, in accordance with our rulemaking procedures.



## Board of Governors Rule

Finance and Administration  
 Travel  
 Responsible Unit: Strategic Initiatives/  
 Procurement, Contracting & Payment Services  
 Amended: ~~September 9, 2022~~TBD  
 Effective: ~~September 30, 2022~~TBD  
 Revision History: Prior BOG Policy 4  
 (Originally effective October 1, 2002 and  
 amended June 6, 2003); Rewritten as BOG  
 Rule 5.8 and originally adopted June 21, 2019  
 (effective October 1, 2019); Amended  
 September 9, 2022 (effective September 30,  
 2022)  
 Review Date: September 20~~2027~~

### BOG FINANCE AND ADMINISTRATION RULE 5.8 TRAVEL

**SECTION 1: PURPOSE & SCOPE.**

- 1.1 The University seeks to design and administer a travel program that promotes safe and economical University travel while ensuring accountability and appropriate use of funds.
- 1.2 This Rule pertains to the management of business travel, hereinafter referred to as “Travel,” and reimbursement of expenses to Employees; members of the West Virginia University Board of Governors; and other non-employees traveling on behalf of West Virginia University, including West Virginia University Institute of Technology and West Virginia University Potomac State College (collectively the “University”).
- 1.3 Consultants and contractors may be required to follow this Rule and other University regulations, at the University's option. All consultant and contractor travel subject to this Rule shall be addressed as part of the consulting/contractual agreement.
- 1.4 When under the terms and conditions of a grant or contract, if reimbursement rules and regulations for travel expenses differ from those contained in this Rule, the reimbursement shall be governed by the rules identified in the grant or contract.

**SECTION 2: OVERVIEW OF RESPONSIBILITIES OF THE TRAVEL PROGRAM.**

- 2.1 The President is delegated the authority to manage, approve or disapprove travel and travel related expenses. Exceptions to this Rule must be approved by the President.



- 2.2 University Travel Manual.
  - 2.2.1 The President will develop a Travel Manual, consistent with this Rule, to provide additional, detailed guidance to Employees and others traveling on behalf of the University.
  - 2.2.2 The University Travel Manual will set the internal control structure for the program, detail allowable and unallowable expenses and identify the processes to be followed when booking and expensing travel.
  - 2.2.3 The President shall analyze emerging trends and changing circumstances that impact travel to keep the travel program consistent with best practices. Approval will be obtained from the Board prior to implementing any change that would make fundamental, systemic changes to the overall travel program.
- 2.3 Traveler responsibility.
  - 2.3.1 Travelers are responsible for the timely and accurate submission of expense reports within the University's expense management system. The submission must include a documented business purpose, as well as all required receipt documentation specified in the University Travel Manual.
  - 2.3.2 Personal Expenses incurred during travel are the sole responsibility of the Traveler and will not be reimbursed. Personal Expenses include expenses incurred by a spouse/partner and/or guest traveling in a personal capacity. The University will not reimburse for Personal Expenses nor should such expenses be charged to the University and then later reimbursed to the University by the individual.
- 2.4 Approval of expenses.
  - 2.4.1 The Traveler's expense report shall be approved by a supervisor and/or the grant owner, as well as any designated business office.
  - 2.4.2 This approval means that the expense report meets all criteria established by this Rule.
- 2.5 Corrective actions for violations.
  - 2.5.1 Any University Employee who fails to abide by the requirements within this Rule shall be subject to appropriate disciplinary action, including warning, suspension, termination, or other disciplinary action as may be appropriate.
  - 2.5.2 Furthermore, although conduct may not violate this Rule, it may still be prohibited by the University under a different rule, policy, or standard of behavior.



Accordingly, in such cases, the University reserves the ability to take any necessary action.

**SECTION 3: TRAVEL AUTHORIZATION ~~AND USE OF THE UNIVERSITY'S TRAVEL MANAGEMENT COMPANY.~~**

3.1 All Travel funded by the University shall be approved, in accordance with the University Travel Manual.

3.2 Travel may be authorized only for official University business and sufficient and appropriate financial resources must exist to pay for the travel expenses.

~~3.3~~ All international Travel must be approved in advance through the process designated by the Office of Global Affairs and the Office of Export Control.

~~3.43.3~~

~~3.5~~ All Travelers must make Travel reservations through the University's contracted Travel Management Company unless within the exceptions permitted in the University Travel Manual

**SECTION 4: AIR TRAVEL.**

4.1 Commercial airlines.

~~4.1.1~~ Travelers shall choose the lowest logical airfare available or in accordance with any University airline contracts unless there is a legitimate business circumstance or medical condition that requires booking a flight above the best value airfare.

~~4.1.24.1.1~~

~~4.1.3~~ Travelers must make advance bookings through the University's contracted Travel Management Company unless within the exceptions permitted in the University Travel Manual

~~4.1.44.1.2~~ Travelers may not specify a particular airline to accumulate mileage or promotional plans if it results in a higher airfare.

~~4.1.54.1.3~~ Fees due to Traveler's negligence or personal preferences will be considered a Personal Expense to the Traveler.

~~4.1.64.1.4~~ Reservations must be made in accordance with the University Travel Manual. Travelers must submit all requirement documentation specified in the University Travel Manual with their expense reports.





~~4.1.74.1.5~~ 4.1.74.1.5 Miscellaneous air travel related expenses deemed allowable in the University Travel Manual are permitted.

4.2 Use of chartered aircraft service.

4.2.1 Chartered aircraft service may be used if approved in advance, in accordance with the University Travel Manual.

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**SECTION 5: GROUND TRANSPORTATION.**

5.1 Travelers are to use the most economical and practical means of transportation.

5.2 When operating a vehicle while on Travel, the operator of the vehicle must possess a valid operator’s license. The operator is personally responsible for any fines and/or penalties resulting from citations, charges, or warrants due to operator negligence.

5.3 Commercial rental vehicles.

5.3.1 Commercial rental vehicles may be used for Travel on University business.

~~5.3.2~~ The University’s contracted rental car provider(s) must be used unless there is a lack of availability.

~~5.3.3~~ 5.3.2

~~5.3.4~~ Travelers must make reservations through the University’s contracted Travel Management Company unless booking directly with the University’s contracted rental car provider(s).

~~5.3.5~~ 5.3.3 Reservations must be made in accordance with the University Travel Manual. Travelers must submit all requirement documentation specified in the University Travel Manual with their expense reports.

5.4 Privately owned vehicles/courtesy vehicles.

5.4.1 Privately owned or courtesy vehicles may be used when traveling on University business. When using a private vehicle, Travelers are responsible for carrying and maintaining liability insurance.

5.4.2 Reimbursement will be made in accordance with the University’s Travel Manual and shall not exceed the prevailing rate per mile established by the Internal Revenue Service.

5.5 State-owned vehicles.



5.5.1 The availability and use of a state-owned vehicle will be determined by the University’s fleet management policies and procedures.

5.6 Other ground transportation.

5.6.1 Rail, bus, shuttle, and other ground transportation (e.g., taxis and peer-to-peer ridesharing services) may be used in accordance with the University Travel Manual. Travelers are expected to use the lowest logical fare.

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**SECTION 6: LODGING.**

~~6.1~~ ~~Travelers must make all hotel reservations through the University’s contracted Travel Management Company unless booking directly through the specific conference or within the exceptions permitted in the University Travel Manual.~~

6.26.1 Travelers are expected to use good financial judgment when selecting hotels and shall select the University’s contracted hotel providers when possible.

6.36.2 Lodging expenses include room rates, use of meeting rooms, all applicable taxes and surcharges. Reservations must be made in accordance with the University Travel Manual.

6.46.3 Reservations must be made in accordance with the University Travel Manual. Travelers must submit all requirement documentation specified in the University Travel Manual with their expense reports.

6.56.4 Miscellaneous lodging related expenses deemed allowable in the University Travel Manual are permitted.

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**SECTION 7: MEALS AND INCIDENTALS.**

7.1 Meals and incidental expenses while on Travel will be reimbursed to the Traveler. This reimbursement rate shall be set forth in the University’s Travel Manual and shall not exceed the rate established by the General Services Administration (GSA). Specifically excluded are alcoholic beverages and entertainment expenses.

7.2 If the Travel occurs entirely in one calendar day, meals will not be reimbursed.

7.3 Meals provided to the Traveler must be deducted from the reimbursement amount.



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**SECTION 8: REGISTRATION FEES.**

- 8.1 Fees or charges for attendance at conferences, meetings, seminars, and/or workshops for official University business are permitted.
- 8.2 Advanced payment of registration fees is permitted if required or if doing so results in savings to the University.
- 8.3 If a cancellation charge is incurred, the charge is permitted if the Traveler is required to change travel plans for business reasons or other extenuating circumstances.
- 8.4 The Traveler will not receive an allowance or reimbursement for lodging or food that is included in registration fees.

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**SECTION 9: OTHER TRAVEL EXPENSES.**

- 9.1 Travelers may incur other business-related expenses in accordance with the University's Travel Manual.

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**SECTION 10: FORM OF PAYMENT FOR BUSINESS TRAVEL EXPENSES.**

- 10.1 The University's Procurement Card (PCard) and/or other University card products.
  - 10.1.1 Travelers should use the PCard and/or other designated University card products as the payment method for all Travel expenses except for individual Traveler's meal expenses and fuel for personal vehicles.
  - 10.1.2 All expenses paid on the University PCard must be reconciled using the University's expense management system within the timeframe designated in the University's PCard Manual.
  - 10.1.3 All documentation must be submitted as required in the University Travel Manual.
- 10.2 Expenses paid with personal funds.
  - 10.2.1 If travel expenses are paid with personal funds, Travelers must submit a request for reimbursement through the University's expense management system.



10.2.2 All documentation must be submitted as required in the University Travel Manual.

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**SECTION 11: DEFINITIONS.**

- 11.1 “Employee” means any Faculty or Staff.
- 11.2 “Faculty” is defined in BOG Faculty Rule 4.2 – Appointment, Promotion, Tenure, and Dismissal for Cause.
- 11.3 “President” means the President or designee.
- 11.4 “Personal Expenses” means expenses incurred while traveling in a personal capacity for the Traveler’s personal benefit.
- 11.5 “Staff” means all Classified Employees and Non-Classified Employees, defined in BOG Talent & Culture Rule 3.1 -- Administration and Employment Practices.
- 11.6 “Travel” means travel away from the Traveler’s official work location for the purpose of conducting business for the primary benefit of the University’s mission. The dates of Business Travel may include one day prior to the start of University business, all days University business is being conducted, and one day following the conclusion of University business.

~~11.7 “Travel Management Company” means the University’s contracted vendor that manages the Business Travel for the University.~~

~~11.8~~ 11.7 “Traveler” means an individual (Employee or non-employee) who has been authorized to travel on behalf of the University on official University business.

~~11.9~~ 11.8 “University Travel Manual” means the document outlining the detailed policies and procedures of the University’s travel program.

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**SECTION 12: DELEGATION.**

- 12.1 The Board of Governors delegates to the President the authority to adopt additional internal policies and procedures to effectuate the implementation of this Board of Governors Rule or in furtherance of any other authority that the Board of Governors has specifically delegated to the President pursuant to this Rule. Any actions taken pursuant to this delegation must be consistent with the guidelines provided by this Rule.
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**SECTION 13: AUTHORITY.**

13.1 W. Va. Code §12-3-11

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**SECTION 14: SUPERSEDING PROVISIONS.**

14.1 This Rule supersedes and replaces West Virginia University Board of Governors Policy 4 which was originally effective October 1, 2002 and amended June 6, 2003. It also supersedes and replaces Higher Education Policy Commission (“HEPC”) Series 29, which was adopted on August 1, 2002, and any other Rule of HEPC which relates to the subject matter contained within this Rule.

# BOG FINANCE & ADMINISTRATION RULE 5.8 – OFFICIAL COMMENTS SUMMARY & DETERMINATIONS MADE

Comment No.	Date Received	Proposed Rule	Comment	Determination Made
1	11/25/24	<a href="#">BOG Finance and Administration Rule 5.8 – Travel</a>	I agree with the proposed change. The current policy does not result in savings, and in some cases, has led to increased travel costs.	It was determined that no additional modifications to WVU BOG Finance & Administration Rule 5.8 were needed in response to this comment.
2	11/25/24	<a href="#">BOG Finance and Administration Rule 5.8 – Travel</a>	I fully support this change. A couple advantages are use of discounts and ease of use.	It was determined that no additional modifications to WVU BOG Finance & Administration Rule 5.8 were needed in response to this comment.
3	11/25/24	<a href="#">BOG Finance and Administration Rule 5.8 – Travel</a>	Can there be a comment made on cancellation charges due to unforeseen circumstances? For example, in the event of a family emergency, vehicle accident / breakdown, or inclement weather, which results in a no-show or cancellation past the hotel deadline, does the WVU employee need reimburse the University to cover the cost themselves?	The University’s Travel Manual will be updated to provide clarification regarding cancellation charges.  It was determined that no additional modifications to WVU BOG Finance & Administration Rule 5.8 were needed in response to this comment.
4	11/25/24	<a href="#">BOG Finance and Administration Rule 5.8 – Travel</a>	I support removing the requirement to book travel through the University-contracted travel management company. The system is not user-friendly and often complicates the booking process. Moreover, cheaper options are frequently available outside of the contracted company, leading to unnecessary spending of resources.	It was determined that no additional modifications to WVU BOG Finance & Administration Rule 5.8 were needed in response to this comment.

Comment No.	Date Received	Proposed Rule	Comment	Determination Made
5	11/25/24	<a href="#">BOG Finance and Administration Rule 5.8 – Travel</a>	<p>I support removing the requirement for booking travel through a University-contracted travel management company. I can get lower rates by calling hotels myself and booking rooms, especially for extended stays.</p> <p>One person I assist also booked their travel through MyTravel and during her flight, her hotel was canceled but she was not notified.</p>	It was determined that no additional modifications to WVU BOG Finance & Administration Rule 5.8 were needed in response to this comment.
6	11/25/24	<a href="#">BOG Finance and Administration Rule 5.8 – Travel</a>	I agree with the proposal to remove the requirement to utilize a contractor to make travel reservations. I can make my own reservations cheaper and faster than the contractor. Why pay a contractor to make reservations when I can do it myself, find bargains, and make sure my travel requirements are met.	It was determined that no additional modifications to WVU BOG Finance & Administration Rule 5.8 were needed in response to this comment.
7	11/25/24	<a href="#">BOG Finance and Administration Rule 5.8 – Travel</a>	Please adopt this rule change and remove the additional costs associated with using a booking company. I have traveled extensively for work decades, both as a consultant and then as WVU staff. I was shocked by the lodging cost increases since adopting the Amex booking service. Secondly the service is unable to accommodate the state tax exemption or able to produce the documentation required to file expenses in Chrome River. The Amex booking process increased booking time, increased expense reporting time, and increased lodging cost vs other booking options. Please remove this requirement and allow WVU staff and faculty to use the cost effective and efficient tools the market place provides. Thank you.	It was determined that no additional modifications to WVU BOG Finance & Administration Rule 5.8 were needed in response to this comment.
8	11/25/24	<a href="#">BOG Finance and Administration Rule 5.8 – Travel</a>	I support this amendment. The MyTravel system seems to have plenty of options for domestic flights. However, it rarely offers good options on international flights in terms of pricing, duration and layovers. It is rare to find good options on all three of the major American carriers and their partners. Usually, the layovers are either	It was determined that no additional modifications to WVU BOG Finance & Administration Rule 5.8 were needed in response to this comment.

Comment No.	Date Received	Proposed Rule	Comment	Determination Made
			extremely short or extremely long. It is also often confusing to understand the economy fare classes.	
9	11/25/24	<a href="#">BOG Finance and Administration Rule 5.8 – Travel</a>	I'm 100% for "the proposed amendments to remove the requirement for booking travel through a University-contracted travel management company" as it increases the overall travel cost (e.g., Airbnb is often much cheaper) and is VERY inconvenient for many instances (unexpected travel disruptions, use of local airlines, useless, and unavailable timely customer service support, etc).	It was determined that no additional modifications to WVU BOG Finance & Administration Rule 5.8 were needed in response to this comment.
10	11/25/24	<a href="#">BOG Finance and Administration Rule 5.8 – Travel</a>	Please remove this requirement. At it's best it's a nuisance, at it's worst it is dangerous for employees who are abroad and have to navigate through multiple party systems.	It was determined that no additional modifications to WVU BOG Finance & Administration Rule 5.8 were needed in response to this comment.
11	11/25/24	<a href="#">BOG Finance and Administration Rule 5.8 – Travel</a>	This amendment would benefit me and my students greatly. I rarely find flights and hotels that are less expensive through AmEx GBT compared to booking directly through the hotel or airline's website. This is permitted under the current rules, but then I need to provide extra documentation that what I booked was less expensive than the AmEx GBT system. Eliminating this rule would streamline my booking of travel arrangements.	It was determined that no additional modifications to WVU BOG Finance & Administration Rule 5.8 were needed in response to this comment.
12	11/25/24	<a href="#">BOG Finance and Administration Rule 5.8 – Travel</a>	Fantastic, this will save my grants a lot of money, and save the university a lot of money by reducing time needed. Thank you!	It was determined that no additional modifications to WVU BOG Finance & Administration Rule 5.8 were needed in response to this comment.
13	11/25/24	<a href="#">BOG Finance and Administration Rule 5.8 – Travel</a>	I wholly support this change! Thank you.	It was determined that no additional modifications to WVU BOG Finance & Administration Rule 5.8 were needed in response to this comment.



Comment No.	Date Received	Proposed Rule	Comment	Determination Made
14	11/25/24	<a href="#">BOG Finance and Administration Rule 5.8 – Travel</a>	<p>This is a welcome development in light of recent efforts to manage budget deficits.</p> <p>With references to contracted travel management company removed and emphasis on the University Travel Manual, revisions to the manual will be needed.</p>	<p>The University’s Travel Manual will be updated to ensure consistency with any changes to WVU BOG Finance &amp; Administration Rule 5.8 that are adopted by the Board.</p> <p>It was determined that no additional modifications to Rule 5.8 were needed in response to this comment.</p>
15	11/25/24	<a href="#">BOG Finance and Administration Rule 5.8 – Travel</a>	<p>This does not always save money, as sometimes it is more economical to purchase through conference registration or housing options.</p>	<p>It was determined that no additional modifications to WVU BOG Finance &amp; Administration Rule 5.8 were needed in response to this comment.</p>
16	11/25/24	<a href="#">BOG Finance and Administration Rule 5.8 – Travel</a>	<p>This would be a welcome relief to WVU faculty. The travel website is often charging us at a much higher costs for airfare to conferences, and it is not saving us any more. More importantly, the costs to have the AmEx travel agents help us in the event of an issue are outrageous and not something we can pay for out of our meager grant funding.</p> <p>I will add that faculty rely on reduced pricing for the hotel accommodations for a conference through special links within our conference organizations, and those cannot be booked through the travel website anyway.</p> <p>So, in general, I have no idea what benefit the AmEx global website offers to faculty. It is more expensive for flights and hotels, and we have to seek approved ways to get around using it when trying to get reduced costs.</p>	<p>It was determined that no additional modifications to WVU BOG Finance &amp; Administration Rule 5.8 were needed in response to this comment.</p>



Comment No.	Date Received	Proposed Rule	Comment	Determination Made
17	11/25/24	<a href="#">BOG Finance and Administration Rule 5.8 – Travel</a>	<p>Hi, I am in strong support of the proposed changes. Required use of the AMEX travel system has lead to significant wasted time when booking travel.</p> <ul style="list-style-type: none"> <li>- Only on rare occasions are the hotels listed through AMEX comparably priced to options through other online options. They are typically significantly more expensive (\$50-100 per night, particularly in "large" cities). The requirement to perform a price comparison each trip has wasted significant time.</li> <li>- Flights have fared slightly better. About 50% of the time, flights through AMEX are priced the same as purchasing directly through the airline (and are &gt;\$25 per flight more expensive the remainder of the time). However, AMEX does not always have access to the full flight options for each airline (a common downside to travel agencies). This means I always have to check the airline website regardless, to see all actual flight options. This comparison again wastes time.</li> <li>- It is common when purchasing through a travel agency that the airline will not speak directly with the customer, and all conversation has to go through the travel agency. This process is incredibly slow and time consuming, especially when flights are cancelled. Instead of speaking directly to the airline to rebook, I have had to speak with the travel agent, decide on an option, and then wait for the agent to call the airline to confirm, before calling me back. This again wastes significant time: what typically takes &lt;10 minutes speaking directly with the airline has taken over an hour with this process.</li> <li>- When the AMEX system was enforced a few years ago, one of the "strengths" touted was that it would help and protect WVU employees when traveling. This has not been my experience and it has in fact made things</li> </ul>	<p>It was determined that no additional modifications to WVU BOG Finance &amp; Administration Rule 5.8 were needed in response to this comment.</p>

Comment No.	Date Received	Proposed Rule	Comment	Determination Made
			<p>more complicated. My example is related to my previous comment. Last year I flew to Europe for conference travel, with flights booked through AMEX. The airline canceled my outbound flight the day before departure, with no reason given (I suspect they did not have enough seats filled and so just canceled it). The airline offered (through AMEX) to put me on a new flight, arriving two days late. This was the only option offered. I had to rebook with a different airline to get to the conference on time (so that I could present), putting me out of pocket of several thousand dollars (last minute international flights are expensive). It took me 6 months of fighting with the airline, and going through an independent consumer rights company, to get the money reimbursed. The AMEX travel system provided zero help in this process- I had to research my options and implement them myself. In this case, (1) the process of rebooking took over an hour, due to the aforementioned issue that the airline would not speak with me directly; (2) the AMEX system provided no help in claiming reimbursement afterwards.</p> <p>- I fully understand that work travel must be vetted to ensure people are not abusing the system, however, forcing employees to use a particular, for-profit business travel system adds too many burdensome, time (and money) wasting layers:</p> <p>1. The AMEX travel system is designed for business travel, where the traveler is happy to leave the details of travel (including specific flights and final cost) to some travel coordinator. Academic researchers are not business travelers. We have very limited budgets and plan our travel year to year to fall within those limits. I plan each step of each trip myself, to ensure that I am getting the best use out of those limited funds. The AMEX system is not designed with this type of user in mind.</p>	

Comment No.	Date Received	Proposed Rule	Comment	Determination Made
			<p>2. Another reason I heard touted that the AMEX system was enforced a few years ago, is that some travelers were making poor decisions when it came to booking travel (I interpret this as people booking business class tickets when inappropriate, or booking the most expensive suites at hotels, for example). For travelers who may not be as versed in finding all the available options, I understand how a single system may help them make better travel decisions. However, I strongly argue that this should be an option, not enforced. As someone competent in using the internet and able to make price comparisons (and who has traveled for academic work for &gt;10 years), the flexibility to use all available resources enables me to save significant time and money when planning and booking travel.</p>	
18	11/26/24	<a href="#">BOG Finance and Administration Rule 5.8 – Travel</a>	<p>WVU needs to be aware of all international travelers on U. business so we can track them in case of emergencies and eliminating section 3.4 could make it harder to make sure WVU's international travelers are following 3.3.</p> <p>3.3 All international Travel must be approved in advance through the process designated by the Office of Global Affairs and the Office of Export Control.3.4</p> <p>3.4 All Travelers must make Travel reservations through the University's contracted Travel Management Company unless within the exceptions permitted in the University Travel. (this is being deleted)</p>	<p>BOG Finance &amp; Administration Rule 5.8 still requires University travelers to register international travel through the University's Office of Global Affairs. The University has adopted a plan to ensure that employees frequently receive information regarding the international travel registration requirement.</p> <p>It was determined that no additional modifications to WVU BOG Finance &amp; Administration Rule 5.8 were needed in response to this comment.</p>
19	11/26/24	<a href="#">BOG Finance and Administration Rule 5.8 – Travel</a>	<p>I whole-heartedly agree on the change to remove the requirement to use the travel booking company.</p> <p>To prevent future abuse of state, foundation, or WVU license/trademark fee accounts, I also recommend revising Rule 4.2.1. to add constraints to the dollar amount used on chartered aircraft services by any single person or office (i.e. President's Office), regardless of</p>	<p>The University's Travel Manual will be updated to provide additional information and policies regarding chartered aircraft services.</p> <p>It was determined that no additional modifications to WVU BOG Finance &amp; Administration Rule 5.8 were needed in response to this comment.</p>

Comment No.	Date Received	Proposed Rule	Comment	Determination Made
			<p>the source of funding.                      ---Section 4.2. Use of chartered aircraft service.                      Rule 4.2.1. Chartered aircraft service may be used if approved in advance, in accordance with the University Travel Manual.--                      add Rule 4.2.2. "The maximum annual dollar amount any single WVU office or employee may expend on chartered aircraft service is \$100,000."(for example)</p>	
20	11/26/24	<a href="#">BOG Finance and Administration Rule 5.8 – Travel</a>	<p>I cannot more strongly say how happy I am that we will get rid of the AMEX requirement. While AMEX is a nice option (convenient when making travel for multiple people), it is typically more expensive and less convenient. If I were to continue to use AMEX, I would significantly have to reduce my research visibility, because the travel costs were just too high. This reduced travel would no doubt lead to decreased funding for my research in the future. While there was an option to report if I could get something cheaper somewhere, the approval took so long that my cheaper options would sometimes disappear, and was a huge waste of my time, which affects how much time I have to support the students in my classes. Please, please, please remove the AMEX requirement. Thank you for your consideration.</p>	<p>It was determined that no additional modifications to WVU BOG Finance &amp; Administration Rule 5.8 were needed in response to this comment.</p>
21	11/26/24	<a href="#">BOG Finance and Administration Rule 5.8 – Travel</a>	<p>As a faculty member, I strongly support the proposed changes to Rule 5.8. I had one of my graduate students treated rudely by AMEX phone support. I had another graduate student not have their reservation held because of an issue in a database regarding which email address they should use (they were using the wrong one) and then they tried to charge me taxpayer dollars to fix the issue. I have wasted a lot of my own time searching on the site only to find cheaper fares outside of the site and then having to get email permission to take the other fares and have to go back into the system to complete the reservation. The system is not working</p>	<p>It was determined that no additional modifications to WVU BOG Finance &amp; Administration Rule 5.8 were needed in response to this comment.</p>

Comment No.	Date Received	Proposed Rule	Comment	Determination Made
			for us, is hampering productivity, and their support is not helpful. I laud the BOG for putting this to an end with their wonderful proposed changes to this rule. Thank you.	
22	11/27/24	<a href="#">BOG Finance and Administration Rule 5.8 – Travel</a>	I support this change. Booking travel through a travel agency makes it more challenging to make changes on the road when circumstances require it.	It was determined that no additional modifications to WVU BOG Finance & Administration Rule 5.8 were needed in response to this comment.
23	11/29/24	<a href="#">BOG Finance and Administration Rule 5.8 – Travel</a>	The MyTravel system seems and sounds like a good idea. However, the reality is that I have found it difficult to search for the beat price deals compared to using Travelocity for example. The MyTravel search engine does not show all the possibilities and each time you change a filter it shows totally different results that should be including previous results. The search engine seems really restrictive to deals with the university which usually are significantly more expensive then using independent travel sites. If there was an easier and less restrictive system, I think it would be good but currently I find it hard to utilize.	It was determined that no additional modifications to WVU BOG Finance & Administration Rule 5.8 were needed in response to this comment.
24	12/2/24	<a href="#">BOG Finance and Administration Rule 5.8 – Travel</a>	I support removing the requirement to book travel through the University-contracted travel management company. As someone that travels for work and also helps other WVU employees make travel arrangements, I find the University-contracted travel management company system cumbersome and a hassle. More significantly, I have never been able to secure cheaper prices via the travel system than I would be when booking with a company directly.	It was determined that no additional modifications to WVU BOG Finance & Administration Rule 5.8 were needed in response to this comment.
25	12/4/24	<a href="#">BOG Finance and Administration Rule 5.8 – Travel</a>	I think this is a great change proposal. I believe that it will save departments money and make the process easier for travelers.	It was determined that no additional modifications to WVU BOG Finance & Administration Rule 5.8 were needed in response to this comment.

Comment No.	Date Received	Proposed Rule	Comment	Determination Made
26	12/4/24	<a href="#">BOG Finance and Administration Rule 5.8 – Travel</a>	Thank you! I wholeheartedly support this change. Using the travel management system is cumbersome and, most times, doesn't save money. Not having this will allow employees to find the best deals and book accordingly.	It was determined that no additional modifications to WVU BOG Finance & Administration Rule 5.8 were needed in response to this comment.
27	12/6/24	<a href="#">BOG Finance and Administration Rule 5.8 – Travel</a>	<p>I applaud and fully support the proposal to remove the requirement to use the designated travel management company. It was clear that whatever savings were anticipated from use of the travel management company were never realized, and that booking direct from travel providers typically would have been cheaper and easier. This was particularly frustrating when I was booking travel paid by grants, as the requirement was forcing me to spend extra of my limited grant funds, with no compensation from the university towards my research funding from the alleged "savings."</p> <p>One other aspect of travel that has clearly been resulting in higher than necessary expense to university funds revolves around administrative travel, in particular the apparent unrestricted use of charter companies. Now would be an optimal opportunity to add some guidance on use of charter services, not only because the rule is undergoing revision anyway, but also because the timing coincides with the transition to a new administration and thus changes can be made with minimal disruption. I want to be clear that I am not advocating for the elimination of charter travel, but rather just to put appropriate data-guided procedures in place for determining how and when charter travel may be used, who must approve it to prevent abuse of this resource, and what reporting must be in place to ensure transparency of the costs and source of funding.</p>	<p>The University's Travel Manual will be updated to provide additional information and policies regarding chartered aircraft services.</p> <p>It was determined that no additional modifications to WVU BOG Finance &amp; Administration Rule 5.8 were needed in response to this comment.</p>



# Annual Academic Unit Reporting Process

Office of the Provost  
November 22, 2024



# Annual Academic Unit Reporting Process

## Process Changes

### /// Fall 2024

- Review unit-level metrics on enrollment, student credit hour production, and faculty-to-student ratios
- Provide training on data interpretation
- New [webpage](#) within BOG program review site

### /// Spring 2025

- Programs under-performing on all three metrics will work with dean's office to file a report to the Provost's Office
- *NOTE: There will be no targeted reduction of faculty for AY2024-25.*

### /// Fall 2025

- Include new unit-level metrics on direct cost-per-student and revenue generated per student and student credit hour

## Fall 2024 Metrics

### Five-Year Trends

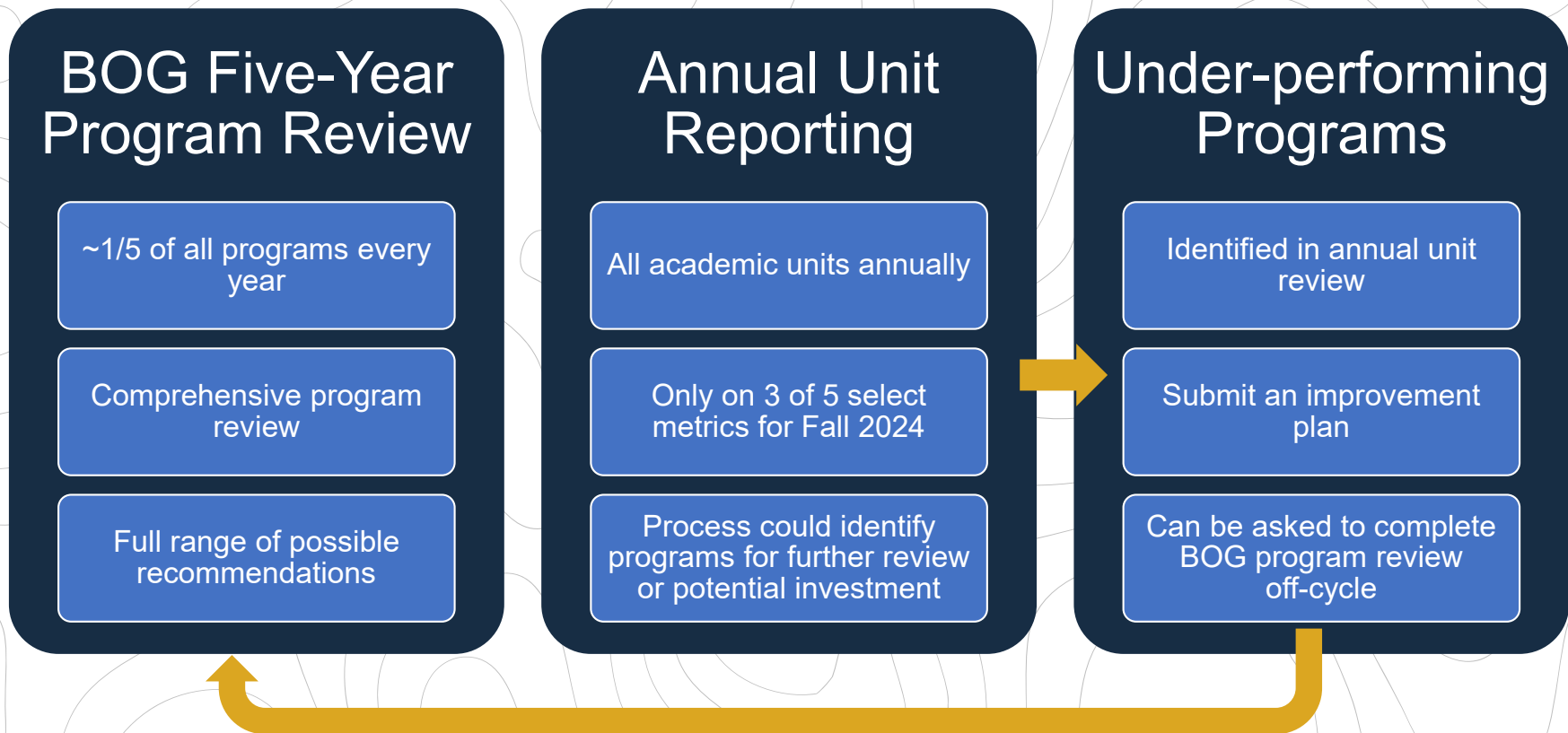
- ✓ Enrollment above or below the University average
- ✓ Student credit hour production
- ✓ All students-to-benefit-eligible-faculty ratio

Units underperforming in all three areas will be asked to provide improvement plans.

## **Additional Assumptions & Considerations**

- ✓ Using institutional trends to inform us on both high- and under-performing programs**
- ✓ Some under-performing programs will always need subsidized**
- ✓ Enrollment and student credit hour data are for all students at all levels in a unit**

# BOG Five-Year Program Review and Annual Academic Unit Reporting Process



# Annual Academic Unit Reporting Process

## Goals

- ✓ Drive change
- ✓ Improve relevance
- ✓ Meet the needs of our consumers
- ✓ Recognize high-performing programs

**WEST VIRGINIA UNIVERSITY**  
**BOARD OF GOVERNORS**

November 22, 2024

The two hundred twenty sixth meeting of the West Virginia University Board of Governors was held on November 22, 2024 in Morgantown, WV in person and via zoom webinar. Board members in attendance/participating via zoom included Chair Richard Pill and members Charles Capito, Bray Cary, Dr. Lesley Cottrell, Elmer Coppoolse, Kevin Craig, Michael D'Annunzio, Dr. Patrice Harris, Rusty Hutson, Alan Larrick, Susan Lavenski, Charlie Long, Paul Mattox, Shirley Robinson, Steve Ruby, Frankie Tack, and Robert Reynolds.

Other participants included:

President, E. Gordon Gee;

Interim Provost and Vice President for Academic Affairs, Paul Kreider;

General Counsel, Stephanie Taylor;

Interim Vice President for Strategic Communications and Marketing,

Heather Richardson;

Vice President and Executive Dean of Health Sciences, Clay Marsh;

Dean of Students, Corey Farris;

Associate Provost for Budget, Facilities and Strategic Initiatives,

Mark Gavin;

Deputy General Counsel and Executive Director of Real Estate Operations,

Gary Furbee;

Associate General Counsel, Kylie Barnhart;

Vice President and Chief Financial Officer, Paula Congelio;

Senior Associate Vice President for Finance, Barbara Weiss;

Director of Internal Audit, Bryan Shaver;

Associate Vice President, Government Relations and Collaboration,

Travis Mollohan;

Incoming President of Potomac State, Jerry Wallace;

Associate Provost for Undergraduate Education, Evan Widders;

Associate Provost for Curriculum and Assessment, Louis Slimak;

Assistant Vice President for Academic Planning and Implementation,

Amanda DeBastiani;

Associate Vice President for HSC Academic Affairs, Louise Veselicky;

Director of Communications, Office of the Provost, Kimberly Becker;

Communications Director, Centers and Institutes, Katie Farmer;

Executive Officer and Assistant Board Secretary, Jennifer Fisher;

Executive Director of Communications, University Relations,  
April Kaull;  
Director of News Communications, Shauna Johnson; and  
Special Assistant to the Board of Governors, Valerie Lopez.

**From the WVU Foundation:**

Cindi Roth, President and CEO  
Richard Kraich, Vice President of Investments and CIO  
B. J. Davisson, Executive Vice President and Chief Development Officer.

**Members of the Press also participated.**

**CALL TO ORDER**

The meeting was called to order by Chair Richard Pill at 9:00 a.m.  
A roll call was taken to determine who was in attendance and a quorum  
established.

**EXECUTIVE SESSION**

Chair Pill requested a motion to move Executive Session, under authority in  
West Virginia Code Sections 6-9A-4(b)(2)(A), (b)(9), and (b)(12) to discuss:

- a. Potential strategic initiatives relating to academic and administrative  
priorities; personnel matters; other deliberative matters involving  
commercial competition which, if made public, might adversely affect the  
financial or other interest of the University; and,
- b. A confidential and privileged report by General Counsel.

The motion was made by Kevin Craig, seconded by Elmer Coppoolse, and  
passed. Following Executive Session, Charles Capito moved that the board rise  
from Executive Session. The motion was seconded by Frankie Tack and passed.  
Chair Pill stated that there were no actions resulted from today's Executive Session  
discussions.

## **AUDIT COMMITTEE REPORT**

Robert Reynolds, Chair of the Audit Committee, provided the following report:

Thank you, Mr. Chairman. Yesterday afternoon, there was a meeting of the Audit Committee.

First, we heard from the WVU VP and Chief Financial Officer, Paula Congelio. Paula reported that WVU is part of the state single audit conducted by E&Y which is still in process and on track to meet the federal 3/31/25 deadline. The two major programs audited were the Federal Student Financial Assistance Cluster of \$192 million and the Research and Development Cluster of \$23 million.

Next, we heard from CliftonLarsonAllen, our external independent auditors. They reported on the FY 2024 audits of the financial statements and audit reports for both West Virginia University and WVU Research Corporation. They reviewed their auditor responsibilities for both engagements, discussed their risk base approach to auditing, and reviewed current events in higher education.

They reported that the University and Research Corporation received an unmodified opinion – which is the highest level of assurance that can be given. In addition, there were no material audit adjustments that needed to be made.

In addition, CLA reported that their review of internal controls for both the University and the Research Corporation identified no material weaknesses and no significant deficiencies.

We then heard from Senior Associate Vice President for Finance, Barbara Weiss. who provided an overview of the University financial statements for the year ended June 30, 2024. Barb reported that the increase in net position was \$68.6 million including the \$50 million appropriation for the Cancer Institute and the one-time appropriation from the State of West Virginia of \$15.6M. If you exclude these one-time funds, the increase in net position is still \$3 million or \$10 million above 2023 and \$20 million above the budget.

Total assets of the University were \$2.5 billion and total liabilities were \$1.3 billion. The balance sheet remains stable with adequate operating cash and working capital to meet current obligations.



Mr. Chairman, the Fiscal Year 2024 Financial Statements and Audit Report for West Virginia University are included in the Board packet. I am happy to try and answer any questions, and I know Barb and CLA are also available to answer any further questions.

Accordingly, Mr. Chairman, on behalf of the Audit Committee I request a motion that the full Board approve and accept the Fiscal Year 2024 Financial Statements and Audit Report for WVU. The motion was made by Charles Capito, with a note from the Board Chair that no second is needed for a committee motion, and the motion passed.

Thank you. Next, Barbara Weiss provided an overview of the WVU Research Corporation financial statements for the year ended June 30, 2024. The Corporation's total net position increased by approximately \$12.2 million. The Corporation's operating margin was \$8.6 million.

The Corporation's balance sheet remains stable with adequate working capital (current assets less current liabilities) to meet current obligations. Total assets are \$163 million and total liabilities were \$110 million.

Mr. Chairman, the Fiscal Year 2024 Financial Statements and Audit Report for WVU Research Corporation are included in the Board packet. Again, Barb and CLA are available to answer any questions.

Accordingly, Mr. Chairman, on behalf of the Audit Committee, I request a motion that the full Board approve and accept the Fiscal Year 2024 Financial Statements and Audit Report for WVU Research Corporation. The motion was made by Steve Ruby, with a note from the Board Chair that no second is needed for a committee motion, and the motion passed.

We also met in Executive Session. During Executive Session, we received a confidential and privileged report regarding legal matters from the University's General Counsel. Next, we received a report from the Director of Internal Audit discussing confidential and ongoing audit investigations and reports. No votes or actions were taken during Executive Session.

Mr. Chairman, this concludes my report.

## **FINANCE, FACILITIES AND REVITALIZATION COMMITTEE REPORT**

Kevin Craig, Chair of this committee, provided the following report:

Thank you, Mr. Chairman. Yesterday, there was a meeting of the Finance and Facilities and Revitalization committee.

We met in Executive Session to discuss:

1. Potential strategic initiatives relating to academic and administrative priorities;
2. Personnel matters;
3. Financial matters relating to vendor agreements and public private partnerships;
4. Other deliberative matters involving commercial competition; and
5. A confidential and privileged report by General Counsel.

No actions or votes were taken during Executive Session.

I find it important to share that the Board continues to remain focused on prioritizing strategies that enhance and strengthen faculty and student recruitment, enrollment, and retention. As this work is vital to ensuring WVU fulfills its obligation to leverage our talents and resources to create a better future for students, faculty, staff, and state.

After a productive afternoon the Finance and Facilities and Revitalization committee adjourned.

That concludes my report, Mr. Chairman. Thank you.

## **STRATEGIC PLANS AND INITIATIVES COMMITTEE REPORT**

Elmer Coppoolse, Chair of this committee, provided the following report:

Thank you, Mr. Chairman. Yesterday, there was a meeting of the Strategic Plans and Initiatives committee.

We met in Executive Session. During Executive Session, under authority in West Virginia Code 6-9A-4(b)(2)(A), (b)(9), and (b)(12) to discuss:

1. Potential strategic initiatives relating to academic and administrative priorities;
2. personnel matters;
3. other deliberative matters involving commercial competition which, if made public, might adversely affect the financial or other interest of the University; and
4. a confidential and privileged report by General Counsel.

No actions or votes were taken during executive session.

After a productive afternoon the Strategic Plans and Initiatives committee adjourned.

That concludes my report, Mr. Chairman. Thank you.

## **UPDATE ON PRESIDENTIAL SEARCH**

Dr. Patrice Harris, Chair of the Presidential Search Committee, provided the following report:

West Virginia University has been accepting applications and nominations for our University's next President over the past six weeks.

Our executive search firm, WittKieffer, has been vetting a competitive pool of candidates, reviewing all nominations and applications, and proactively recruiting

individuals across the country who may be a great fit to serve at the helm of our University.

We've also updated the presidential search website to help attract the highest-quality leaders.

While recruitment conversations are in full swing, we've now entered what WittKieffer calls the "quiet period."

We remain on track in our search process. As previously noted in our timeline, the search committee will review candidates over the fall and winter. The BOG will interview finalists and make a selection in the Spring.

As we continue to move through the process, please reach out to me directly at any time if you have comments or questions.

Thank you for your ongoing trust, support and participation. We look forward to continuing to provide updates during December's Board meeting.

### **NOTICE OF PROPOSED RULEMAKING**

Associate General Counsel, Kylie Barnhart, presented a Notice of Proposed Rulemaking for amendments to the following Rule: West Virginia University Board of Governors Finance & Administration Rule 5.8 – Travel

Changes are proposed to BOG Finance & Administration Rule 5.8 – Travel as a result of travel industry changes and University traveler feedback. The proposed changes seek to remove the requirement that employees must make advance bookings through the University's contracted Travel Management Company. The University is no longer receiving financial and service benefits from requiring bookings through the Travel Management Company. Additionally, the Travel Management Company's booking tool is not as user friendly as booking through airline websites and other mobile apps. University employees will still be required to follow the University's Travel Manual when booking travel reservations.

Substantively, the proposed changes to the Rule will result in amendments as set forth in detail in the table located in the Notice of

Proposed Rulemaking and in the attached redline – contained in today’s board meeting materials.

Following the issuance of the Notice of Proposed Rulemaking, the proposed changes to the Rule will be posted for the required public comment period from November 25, 2024 through January 6, 2025. The Board of Governors is asked to approve the issuance of the Notice of Proposed Rulemaking, as presented.

Accordingly, Dr. Lesley Cottrell moved that the board approve, as presented, the Notice of Proposed Rulemaking for amendments to the following Rule: West Virginia University Board of Governors Finance & Administration Rule 5.8 – Travel.

The motion was seconded by Frankie Tack and passed.

## **ACADEMIC AFFAIRS REPORT**

Paul Kreider, Interim Provost and Vice President for Academic Affairs, provide the following updates:

Good morning, everyone. I’m happy to be here today to deliver my first report as Interim Provost and Vice President for Academic Affairs at WVU.

It has been a busy 8 weeks since I stepped into this role, and I’m proud to report that we have continued to celebrate a number of “wins” since the start of the semester.

### **HODDER**

For starters, our own Dr. Sally Hodder was elected to the National Academy of Medicine for her accomplishments as an infectious diseases physician and researcher.

Dr. Hodder is director of the West Virginia Clinical and Translational Science Institute, associate vice president for clinical and translational science at WVU and Chancellor’s Preeminent Scholar Chair. She is the first person from WVU to be chosen for the National Academy of Medicine – one of the highest honors in the fields of health and medicine.

In their announcement, the National Academy of Medicine specifically highlighted

Dr. Hodder's leadership in the design and conduct of clinical trials, particularly among underserved rural and underrepresented populations, along with expertise in HIV treatment and prevention, rural health, addiction research, mentorship of young investigators and engagement of communities in research.

### **DENTAL UPGRADES**

Also, we just announced this week a 12.6-million-dollar award from the US Department of Health and Human Services to support expansion and renovation efforts in the School of Dentistry. The Congressionally Directed Spending award will fund part of a multiphase project encompassing approximately 50,000 square feet in the Health Sciences Center on the Morgantown Campus – an area that has remained mostly unchanged from its original footprint since the school's founding in 1957.

This funding – in addition to the school's ongoing capital campaign and private giving – will help to modernize clinics, radiology services and patient waiting areas for the state's only dental school – ultimately enhancing both the patient care and student educational experiences.

### **FORENSIC SCIENCE + DEA**

Glen Jackson, Ming Hsieh Distinguished Professor of Forensic and Investigative Science at the WVU Eberly College of Arts and Sciences, was recently awarded nearly \$400,000 in funding from the National Institute of Justice to help advance techniques for analyzing psychoactive substances.

Using thousands of samples collected and analyzed by his WVU lab and multiple Drug Enforcement Administration labs, Professor Jackson is helping to build a database of more than 118,000 visual representation of drug analogs.

His work will ultimately help to improve toxicologists' ability to accurately and identify substances, like fentanyl, that have been seized by law enforcement and may be relied on as evidence at trial.

### **CYBER GRANT**

Another exciting success story is that of a recent 1.5-million-dollar grant from the Appalachian Regional Commission that will help support a new innovative Cyber-Resilience Resource Center at WVU.

The new first-of-its-kind Center will provide cybersecurity and cyber-resilience training and support to organizations throughout West Virginia by leveraging

student and faculty expertise.

The CRRC will be located at Reynolds Hall, though it will be positioned as a statewide initiative, offering hands-on consulting, strategic guidance and technical services in all 55 counties. The Center will also be closely aligned with the National Center of Excellence for Cybersecurity in Critical Infrastructure, of which WVU is a key partner, through efforts to enhance the state's critical infrastructure towards supporting the national security mission of the United States.

The idea for the Center stemmed from a student research project by Azeem Khan, who wanted to examine how West Virginia could improve the cybersecurity posture of the state. Azeem, who graduated in May with a degree in political science and minor in business cybersecurity, is now a presidential fellow at WVU.

Congratulations to Azeem and to Assistant Professor Chris Ramezan, who will serve as executive director of the Center, for working to bring this idea to reality.

\*\*\*\*\*

Also as part of my report today, I have been asked to report on the Annual Academic Unit Reporting Process. I will go through a few slides and discuss what is happening this year. NOTE: The slides utilized by Interim Provost Kreider are attached hereto and made a part hereof, by reference.

This is an annual health check of our academic programs based on using certain metrics to review trends overtime.

**Slide 2 – Annual Academic Unit Reporting Process**

This fall semester, we are kicking off the annual reporting process. Currently, my office is providing training to program directors, department chairs and personnel in the deans' offices as dictated by the deans, on how to engage with the reporting process and interpret the data. The metrics used for the review are enrollment trends, student credit hour production by program, and faculty to student ratios by major.

There is a new page on the Faculty website as part of the BOG review process that outlines this new annual reporting process for academic units.

In the spring 2025 semester, meaning after the first of the year, my office will communicate with the dean's offices regarding programs that are underperforming

on all three metrics mentioned earlier. The dean's office will work with my office to file a report detailing efforts to improve certain outcomes and provide insights which might inform why the data presents the way it does.

Please note that during this academic year of 24/25, there are no plans for a targeted reduction of faculty as a result of this process.

In the fall of 2025, we will be adding two more levels of scrutiny by adding metrics of direct costs to deliver programs and revenue generated per student and/or student credit hour. This will better assist us with determining the financial health of programs, as not all programs are able to generate the same amounts of revenue nor are they equally as costly to deliver. In other words, costs to deliver programs varies drastically by discipline.

### **Slide 3 – Fall 2024 Metrics**

To quickly reiterate what I stated - The metrics are based on five years trends of Enrollment, Student Credit Hour Production, and Benefits eligible faculty to student ratios. Units underperforming in all three metrics will be asked to work with us to submit improvement plans, which will be reviewed again next year along with updated metrics using the Fall 2025 semester data.

### **Slide 4 – Additional Assumptions and Considerations**

When analyzing the data for each unit, in addition to program metrics, we will also be comparing the program outcomes to institutional averages and trends to indicate both low and high performing programs. This will help our academic leaders to better assess resource utilization, trends in the student market and where we might further invest to help increase our revenue and market share.

We know that some undergraduate programs will always need to be subsidized or be a part of subvention under the new budget model. An example of this would be the department of English, which will have a smaller number of majors compared to the numbers of student credit hours produced. English is such a vital discipline for educating our students with required writing classes. These writing classes require small sections, and therefore many faculty within the unit. English will likely always trend poorly on the metric of faculty to student ratio.

Just to be clear, our enrollment data are counting all students at all levels within the unit.



## **Slide 5 – BOG Five-Year Program Review and Annual Academic Unit Reporting Process**

I want to make sure to mention how the Annual Academic Unit Reporting Process works and aligns with the BOG Program Review moving forward. As you can see on this Box to the left for BOG Review, every year about 1 in 5 of our programs goes under review. Therefore, all programs are reviewed every five years with a few minor exceptions based on an accreditation cycle or other unique circumstances. This BOG Review is a comprehensive review that looks at all metrics. Within the report submitted by the unit, they must describe how all resources of faculty, staff, facilities, and operational budget are sufficient – or not – to sustain the program. For the BOG five-year review, we look at:

- **Mission:** Programs are expected to contribute to and align with the core mission, values, and vision of the university.
- **Facilities and Equipment:** Programs should have adequate and accessible infrastructural support needed to provide a strong academic experience.
- **Faculty Composition and Productivity:** Faculty are the foundation of degree programs and contribute to the success of the institution's students and the institution itself. The viability of a program is dependent upon a critical mass of faculty, their credentials, and their research, teaching, and service.
- **Student Enrollment, Retention, Persistence, and Graduation History:** The strength of a program's students and their success over the course of their academic career as well as after they graduate are key indicators of program viability and sustainability.
- **Assessment:** Ongoing program assessment of student learning and program performance is critical to identifying, understanding, addressing, and improving the strengths, weaknesses, and opportunities in academic programs.
- **Program Improvement:** Cutting across all review areas, program review is designed to show evidence that programs are working toward continuous improvement as well as to put them into contact with university resources to support them.

After the review, of which there is a large university committee that works in tandem with the Office of the Provost, recommendations are made to the BOG for your approval. Those six recommendations are:

- Continuation of the program at the current level of activity without specific action;
- Continuation of the program at the current level of activity with specific action (which we would specify);
- Continuation of the program at a reduced level of activity;
- Identification of the program for further development;
- Development of a cooperative program with another unit, or sharing of courses; facilities and/or faculty; and finally,
- Discontinuance of the program.

In the middle of the slide is the Annual Unit Reporting discussed earlier. But, I do want to mention again that while this process will help identify programs for additional review, we can also identify appropriate programs for further investment for marketing and potentially increasing the capacity for growth.

So in the next academic year of 25/26, programs that are underperforming will be asked to submit improvement plans and those with no realized improvements, could be moved into the BOG review even off their normal cycle.

#### **Slide 6 – Annual Academic Unit Reporting Process**

On the final slide, I want to briefly mention the goals of our Annual Academic Unit Reporting process. First, we want it to drive change. Over the last year, we have already seen programs that have modified or updated curriculum or courses to improve outcomes and enrollment. Curricular changes we have seen are to streamline course offerings for better efficiency of our resources.

We also want all of our programs to adapt with the changes in technology and with changing workforce needs – all with the goals of remaining or increasing our relevance.

We also know that curricular changes are needed to meet the needs of our consumers, or our students. They want better learning outcomes. They want pathways to careers. They want experiential learning opportunities and internships. While we cannot \*guarantee\* every student's success, we can certainly increase their \*likelihood\* of success with the variety of measures we have in place.

Finally, this process will also help us to recognize high performing programs and, in turn, recognize them through the BOG Process as a program of distinction or as a program worthy of investment.

That concludes this portion of my presentation, and I am happy to answer any questions.

Next, I want to introduce our next Campus President of Potomac State College, Dr. Jerry Wallace. Dr. Wallace comes to us from after holding two campus president roles and returns to WV to assume this integral post. He will bring successful experience in student enrollment growth and also in building workforce development programs so very needed at PSC. Now I must say that Jerry is all in... With his first day of December 2<sup>nd</sup>, he has already moved in the office. He has already... Whereupon, Dr. Wallace made a few remarks to the full board.

### **WVU FOUNDATION UPDATE**

Cindi Roth, President and CEO of the WVU Foundation, provided an update, which presentation is attached hereto and made a part hereof, by reference.

### **WVU FOUNDATION INVESTMENT REPORT**

Richard Kraich, Vice President of Investments and CIO of the WVU Foundation, provided an investment report, which presentation is attached hereto and made a part hereof, by reference.

### **PRESIDENT'S REPORT**

President Gee provided the following remarks:

As we near the semester's close, I am proud and inspired by West Virginia University's impact.

I often talk about the power of partnerships to advance our state. This month, we launched one such partnership that will build pathways to success for West Virginians.

We joined forces with Southern West Virginia Community and Technical College to launch WVU Degree Up. This first-of-its-kind program in our state will make it easier for students to transition from community and technical college to the WVU System.

Unlike other transfer options that are program specific, Degree Up provides automatic admission for qualifying community and technical college students. Eligible students will have a streamlined process for University admissions and no application fees.

Through one-on-one coaching, students will also receive academic advising from our University along with help transferring course credits, registering for classes, and meeting deadlines.

We are positioning West Virginia's higher education system for the future by offering more accessible pathways to attain a four-year degree.

Students who continue pursuing higher education can change the trajectory of their lives for the better through a lifetime of higher earnings, job security, upward mobility and personal growth.

Across our University and state, I meet so many students, parents, staff and alumni with success stories that started here.

We often feature their stories through our Mountaineer Spotlight series, and I would like to share just a few with you today.

Cordell McClung from Summersville took a roundabout route to our campus, but he emerged with two degrees, an entrepreneurial spirit and a newfound love for athletic coaching. After a brief stint playing basketball at a small Virginia college, he transferred here to his parents' alma mater. Switching his focus from playing to coaching, Cordell joined the women's basketball program as a student manager under then-coach Mike Carey. After earning a bachelor's degree in sport management and a master's in sport coaching, he opened OAB Sports Complex. His training gym helps athletes of all ages achieve their goals. Cordell believes his education here prepared him well to run a business. He said: "The lessons you learn, and hands-on learning that WVU provides, is just something that's unmatched. I think every student at WVU can find their own path that way."

When Ian Frease was a student here, he received a message from above. He was waiting for the PRT when a voice from the control room scolded him for bouncing a basketball.

Now, Ian works is a WVU employee in the PRT control room, playing a crucial

role in operations of the primary mass transit system for the University. As afternoon shift supervisor for PRT operations, he works among dozens of camera feeds, real-time system maps, and some big red buttons that can shut down the entire system. The PRT team works hard to keep people moving. Ian said: “We all have one common goal”—getting people where they need to be as safely and efficiently as possible.

Unlike Cordell and Ian, Cindy Robeson did not attend West Virginia University. But watching three of her children succeed here makes her wish she did. Cindy and her husband Jon own the popular Stumptown Ales brewery in Tucker County. They moved to our state 20 years ago and have raised five children here, encouraging them to any college they wish. The oldest three—Zack, Bethany and Justin—all found their way here. Cindy is glad they did because she appreciates our safe campus, our supportive Mountaineer Parents Club and our friendly spirit. Most of all, she appreciates how her children found their purpose here. Cindy said: “I think going to WVU and experiencing life and challenges helped my children become sure of who they are.”

Our students are accomplishing great things, in our classrooms, and in the wider world.

For example, the Pride of West Virginia will appear next week in the Macy’s Thanksgiving Day Parade. Each year, hundreds of high school and collegiate bands apply to march. The Pride is one of only 11 bands selected for the 2024 lineup, and this is its second parade appearance in the past decade. I hope you will all tune in to see the Mountaineers march toward Herald Square.

With our impact and momentum, we have much to be thankful for at West Virginia University.

## **APPROVAL OF MINUTES**

Kevin Craig moved that the minutes for the September 20, 2024 regular board meeting, and the October 9, 2024 special board meeting be approved. This motion was seconded by Charles Capito and passed.

## CONSENT AGENDA

Chair Pill called for any discussion of today's Consent Agenda items and asked whether any items needed to be pulled for a separate discussion/vote. There being no such request made Kevin Craig moved that today's Consent Agenda be approved. This motion was seconded by Alan Larrick and passed.

Thereupon, the following Consent Agenda items were approved:

**1. Termination of the MS in Coaching and Sport Education, MA in Educational Psychology, MA in Program Evaluation and Research, and PhD in Learning Sciences and Human Development within the College of Applied Human Sciences**

Resolved: Resolved: West Virginia University Board of Governors approves the termination of the MS in Coaching and Sport Education, MA in Educational Psychology, MA in Program Evaluation and Research, and PhD in Learning Sciences and Human Development within the College of Applied Human Sciences.

**2. Termination of the Certificate in Quantitative and Qualitative Social Science Research Methods in the Eberly College of Arts and Sciences**

Resolved: West Virginia University Board of Governors approves the termination of the Certificate in in Quantitative and Qualitative Social Science Research Methods in the Eberly College of Arts and Sciences.

**3. Termination of the Certificate in Software Engineering in the Statler College of Engineering and Mineral Resources.**

Resolved: West Virginia University Board of Governors approves the termination of the Certificate in Software Engineering in the Statler College of Engineering and Mineral Resources.

**4. Termination of the MS in Biomedical Sciences in the College of Medicine within Health Sciences**

Resolved: West Virginia University Board of Governors approves the termination of the MS in Biomedical Sciences

in the College of Medicine within Health Sciences.

- 5. Deactivation and or termination of the following programs from WVU Main Campus and WVU Potomac State; BS: Environmental & Energy Resources Management, BS: Environmental and Natural Resource Economics, BSAGR: Sustainable Food and Farming in the Davis College of Agriculture and Natural Resources, BSBAD: Organizational Leadership in the John Chambers College of Business and Economics and Potomac State College, AAS: Technical Studies: Carpentry Technology**

Resolved: That the West Virginia University Board of Governors approves the deactivation/termination of the aforementioned programs.

- 6. PRT Agency Safety Plan**

Resolved: That the West Virginia University Board of Governors approves the Personal Rapid Transit Agency Safety Plan (PRTASP), as presented.

- 7. Football Game and Practice Field Turf Replacement**

Resolved, That the West Virginia University Board of Governors approves this project, as presented.

- 8. Sale of Real Estate to Monongalia County Board of Education**

Resolved: That pursuant to BOG Governance Rule 5.1, the West Virginia University Board of Governors authorizes the sale of the University's interest in approximately 16.92 acres in Morgantown, West Virginia. Accordingly, the Board grants authority to the President or the Vice President and CFO to finalize this sale.

- 9. Appointment to County Extension Committees**

Resolved: That the West Virginia University Board of Governors approves the nominees and alternates for positions on the County Extension Service Committees in West Virginia, as presented.

## **GENERAL DISCUSSION AND ADJOURNMENT**

Chair Pill announced that the next planned board meeting is scheduled for

December 20, 2024. There being no further business to come before the board, Elmer Coppolse moved to adjourn the meeting. The motion was seconded by Robert Reynolds and passed. The meeting was adjourned at 12:50 p.m.

---

Robert Reynolds, Secretary





# Annual Academic Unit Reporting Process

Office of the Provost  
November 22, 2024

# Annual Academic Unit Reporting Process

## Process Changes

### /// Fall 2024

- Review unit-level metrics on enrollment, student credit hour production, and faculty-to-student ratios
- Provide training on data interpretation
- New [webpage](#) within BOG program review site

### /// Spring 2025

- Programs under-performing on all three metrics will work with dean's office to file a report to the Provost's Office
- *NOTE: There will be no targeted reduction of faculty for AY2024-25.*

### /// Fall 2025

- Include new unit-level metrics on direct cost-per-student and revenue generated per student and student credit hour

# Fall 2024 Metrics

## Five-Year Trends

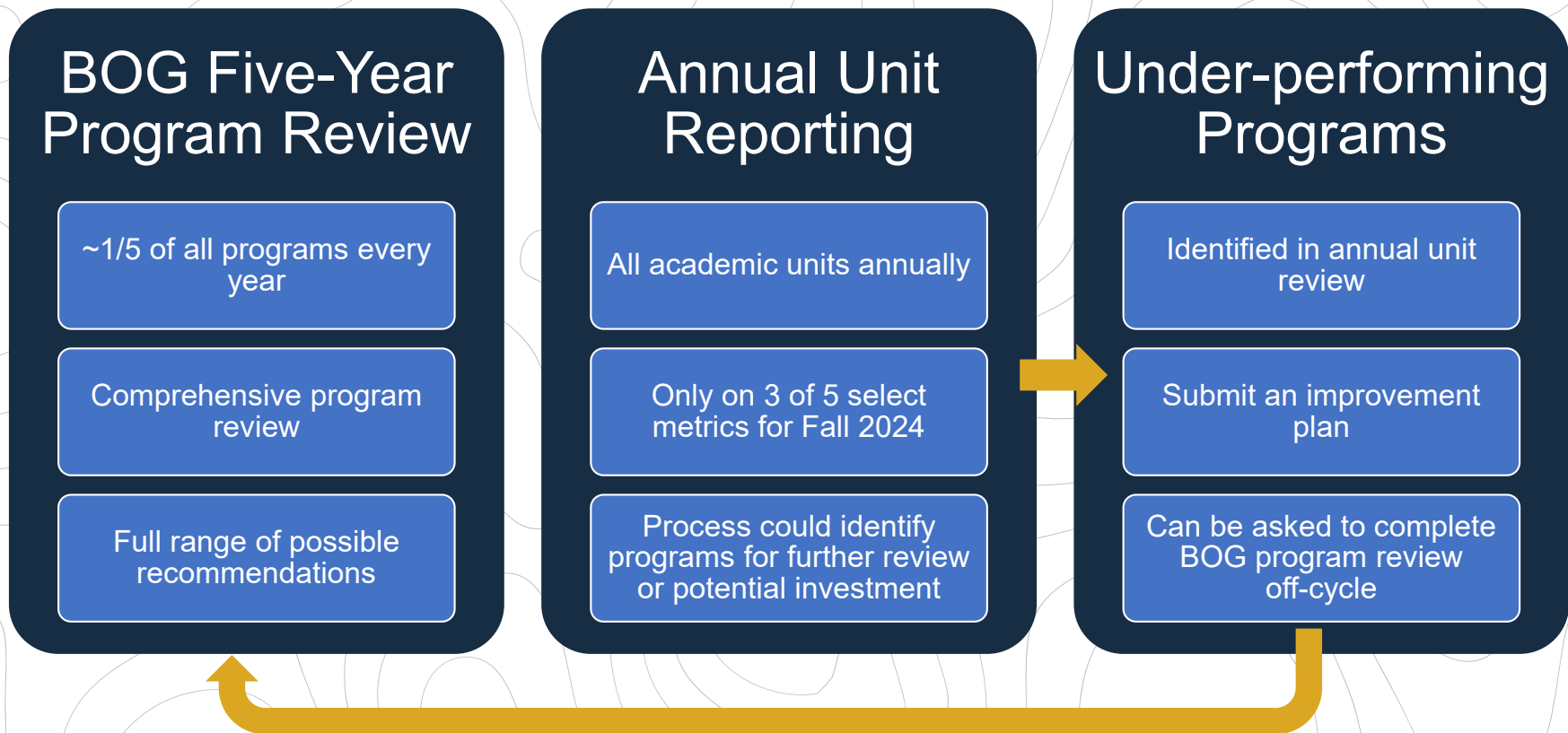
- ✓ Enrollment above or below the University average
- ✓ Student credit hour production
- ✓ All students-to-benefit-eligible-faculty ratio

Units underperforming in all three areas will be asked to provide improvement plans.

## **Additional Assumptions & Considerations**

- ✓ Using institutional trends to inform us on both high- and under-performing programs**
- ✓ Some under-performing programs will always need subsidized**
- ✓ Enrollment and student credit hour data are for all students at all levels in a unit**

# BOG Five-Year Program Review and Annual Academic Unit Reporting Process



# Annual Academic Unit Reporting Process

## Goals

- ✓ Drive change
- ✓ Improve relevance
- ✓ Meet the needs of our consumers
- ✓ Recognize high-performing programs

# WVU Foundation Update

November 22, 2024

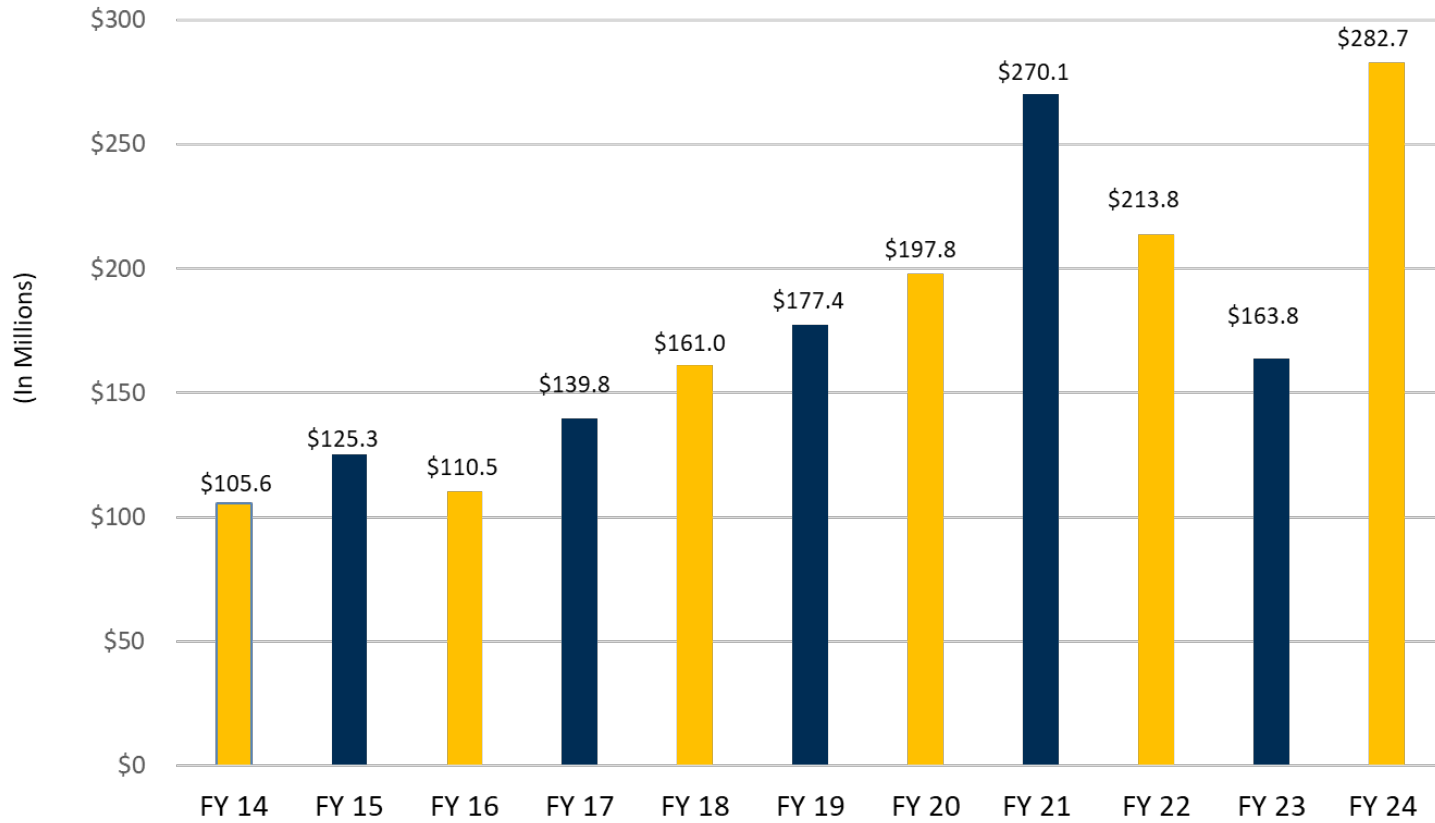
Cindi Roth  
President & CEO







## Production Totals FY 14 - FY 24



**GO FIRST.  
FAR.**

West Virginia University's  
Campaign for the Future

# CAMPAIGN DASHBOARD

07/01/2021 - 09/30/24

**\$1,130,094,974**



OUTRIGHT GIFTS

**\$606,255,664**

PLANNED GIFTS

**\$176,000,332**

PLEDGES

**\$347,838,978**



CAMPAIGN DONORS

**41,675**



GIFTS

**130,773**



TOTAL GIVING FROM LOOKBACK

**\$446,009,233**

# PROGRESSION TO CAMPAIGN GOAL

## Production Actual

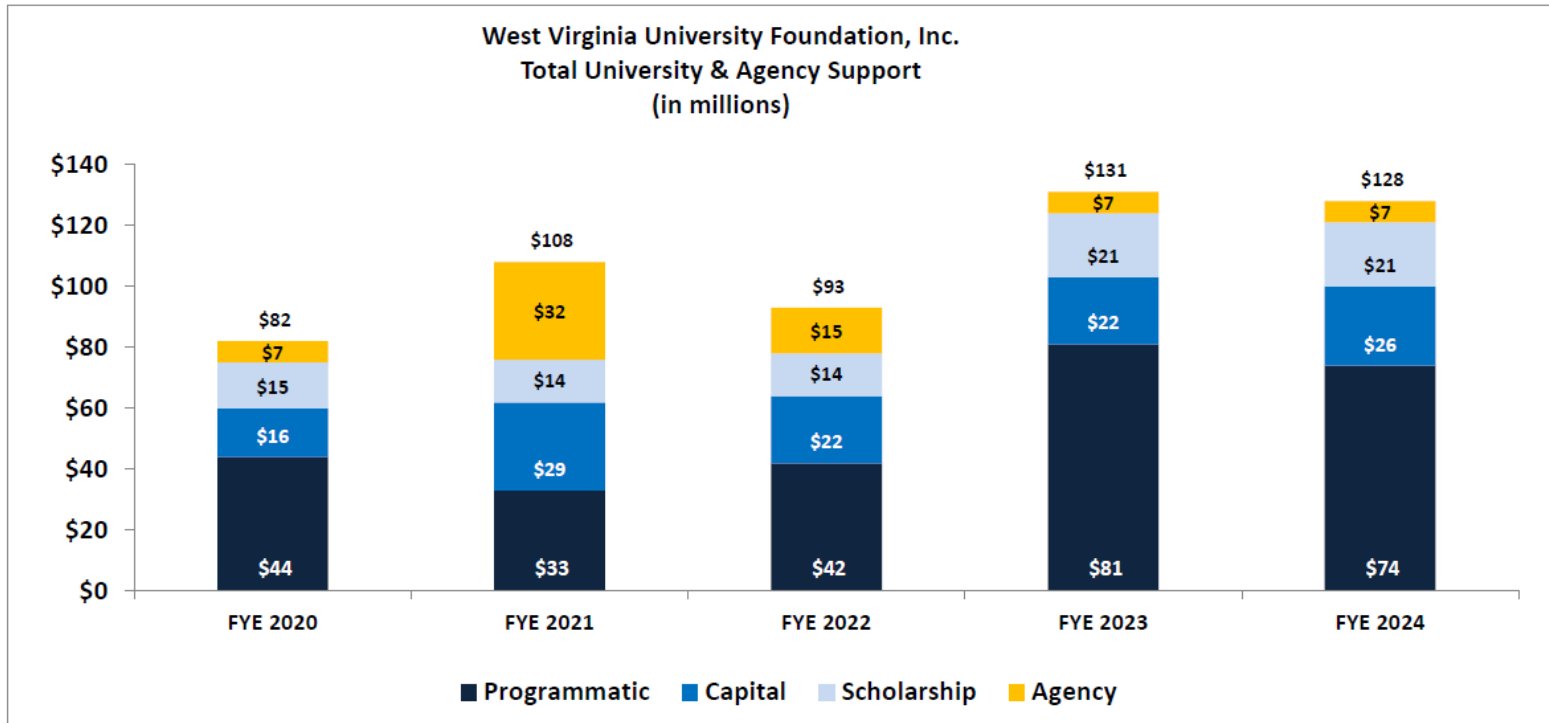
<u>Fiscal Year</u>	<u>Campaign Year</u>	<u>Production Goal</u>	<u>Production Actual</u>
Lookback Gifts	1/1/18 – 6/30/21	\$446,009,233	\$446,009,233
FY22	Year 1	\$170,000,000	\$213,833,713
FY23	Year 2	\$180,000,000	\$163,771,415
FY24	Year 3	\$190,000,000	\$282,680,356
<b>Total Production</b>			<b>\$1,106,294,717</b>
<b>Goal</b>			<b>\$2,000,000,000</b>
<b>Percent to Goal</b>			<b>55.31%</b>

Total Production may not sum to Campaign Dashboard due to net adjustments.

## Production Goals

<u>Fiscal Year</u>	<u>Campaign Year</u>	<u>Production Goal</u>
FY25	Year 4	\$197,000,000
FY26	Year 5	\$207,000,000
FY27	Year 6	\$217,000,000
FY28	Year 7	\$228,000,000
FY29	Year 8	\$240,000,000
FY30	Year 9	\$252,000,000

Production Goal is based on an annual growth rate of 5%.

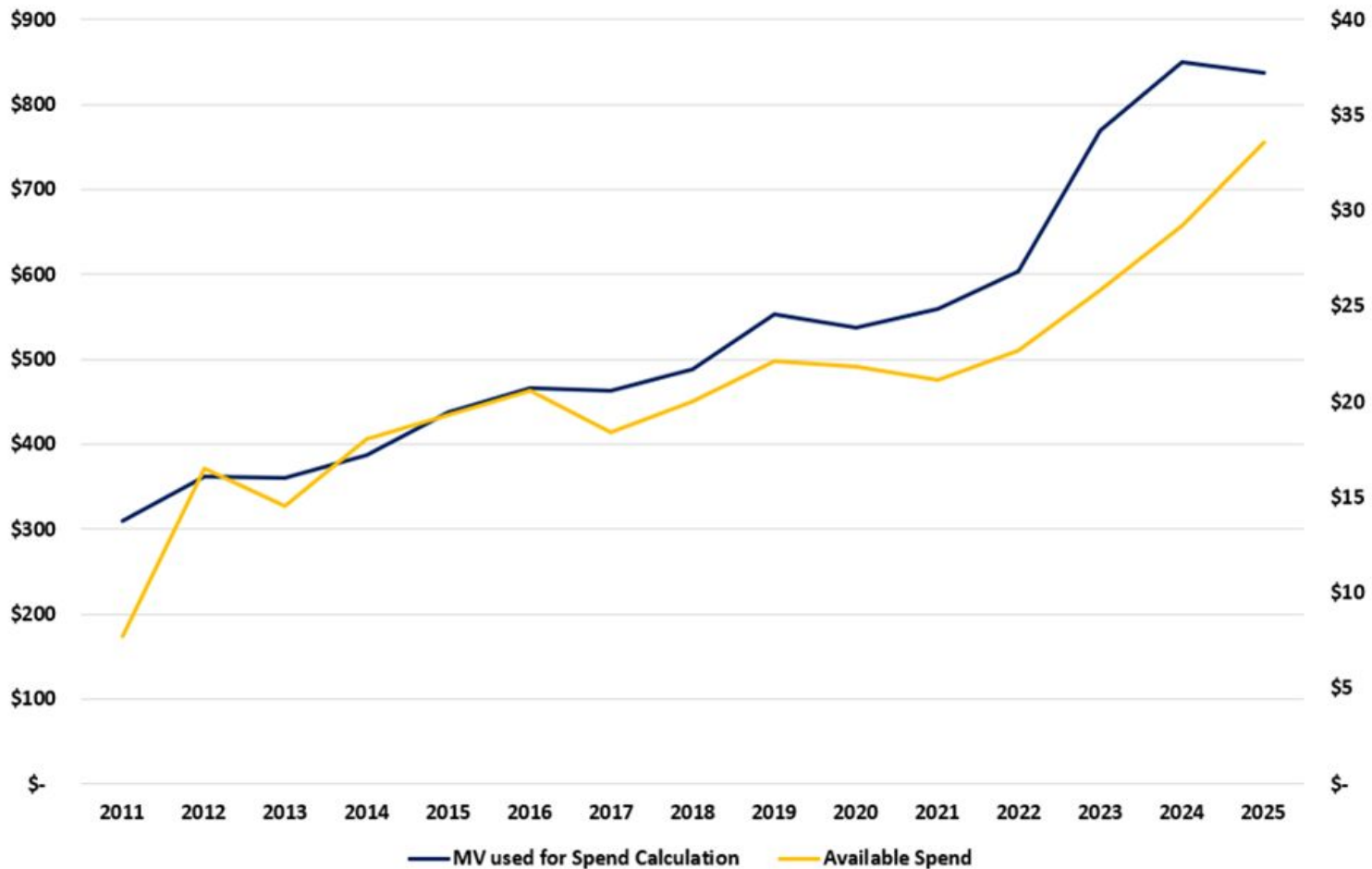


	FYE 2020	FYE 2021	FYE 2022	FYE 2023	FYE 2024
<b>University Support</b>					
Programmatic	\$ 44	\$ 33	\$ 42	\$ 81	\$ 74
Capital	16	29	22	22	26
Scholarship	15	14	14	21	21
	75	76	78	124	121
<b>Agency Support</b>	7	32	15	7	7
<b>Total Support</b>	<b>\$ 82</b>	<b>\$ 108</b>	<b>\$ 93</b>	<b>\$ 131</b>	<b>\$ 128</b>

**Please Note:** Agency support is not reflected in the University Support total on the Statements of Activity.



**West Virginia University Foundation, Inc.  
 Historic Market Value / Spend Comparison  
 (\$ in millions)**



# Gifts to WVU from WVUF Reserves

July 2019-July 2024

RNI Research Project	\$ 250,000
We are Stronger Together Scholarship Fund	250,000
Innovation Center (Mylan location)	1,000,000
Foundation Scholars Program Endowment support	2,080,000
Academic Transformation	1,500,000
WVU Medicine Fundraising Support	1,782,000
University Fundraising Support	500,000
Alumni Fundraising Support	945,000
Deferred Compensation Support	273,000
Day of Giving matching	2,010,334
	<hr/>
	<b>\$ 10,590,334</b>

## **WVUF IS IN A STRONG FINANCIAL POSITION TO CARRY OUT ITS MISSION FOR WEST VIRGINIA UNIVERSITY!**

- With annual revenues in excess of \$200M and total assets of over \$3B, WVUF provides support to West Virginia University of over \$125M each year through both on-demand requests and Endowment Spend declared each August
- A healthy Cash Reserve of 1.2 X Annual Budget, A+ Stable Outlook from Standard & Poors, clean annual audits and outstanding professional staff all are a testament to WVUF's solid reputation among peers and donors

### Our Mission

The mission of the WVU Foundation is to enrich the lives of those touched by West Virginia University by maximizing charitable support and providing services to the University, its students and affiliated organizations.

### Our Vision

The WVU Foundation will be the model for excellence in fundraising, investment management and stewardship.



### PURPOSE

**Generate resources to ensure a vibrant future for WVU**

- ✘ Nurture a philanthropic culture
- ✘ Enable our partners to achieve their goals
- ✘ Achieve attractive investment returns while providing sufficient downside protection
- ✘ Secure a sustainable \$200M+ in annual production



### ENGAGEMENT

**Cultivate long lasting, meaningful relationships**

- ✘ Personalize our stewardship and donor experience
- ✘ Expand and diversify our prospective donor base
- ✘ Identify opportunities with our partners and connect them with the right prospects
- ✘ Collaborate to build community



### TALENT

**Attract, develop, and retain extraordinary Foundation professionals**

- ✘ Recruit and retain top talent which espouse our values and culture
- ✘ Build leadership at all levels
- ✘ Empower people to act
- ✘ Invest in programs to promote big picture thinking, team building, and personal mastery
- ✘ Recruit and develop Foundation professionals with leading edge skills



### IMPACT

**Deliver transformative outcomes**

- ✘ Foster a collaborative environment to promote innovation
- ✘ Support our partners to be disruptive and “think big”
- ✘ Demonstrate impact by telling our compelling stories
- ✘ Provide a sustainable \$100M+ annually in University support

## Our Values

Relationships → Integrity → Accountability → Courage → Innovation → Exceptional Performance



# Questions

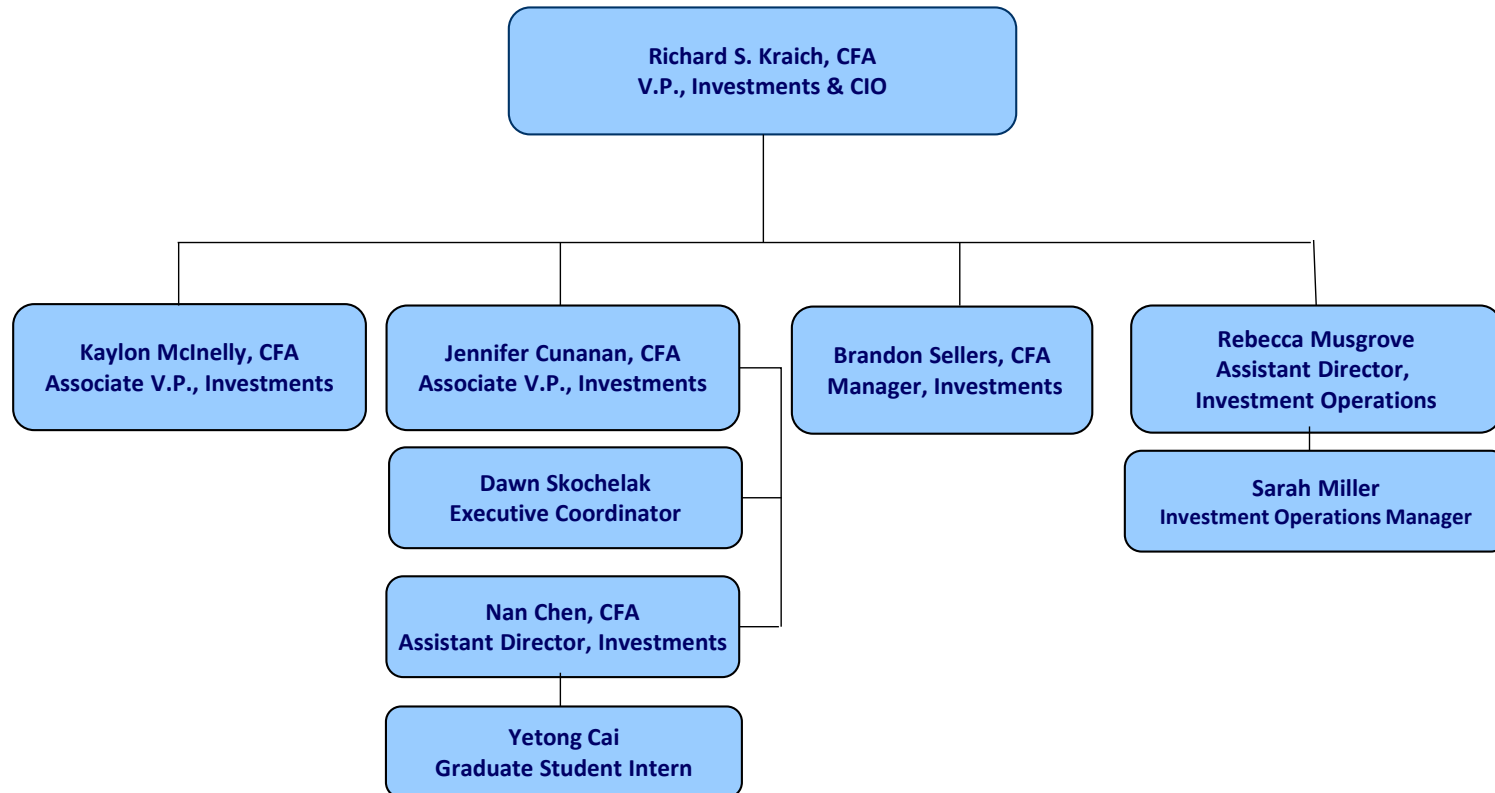
# **PRESENTATION TO THE WEST VIRGINIA UNIVERSITY BOARD OF GOVERNORS**

**November 2024**

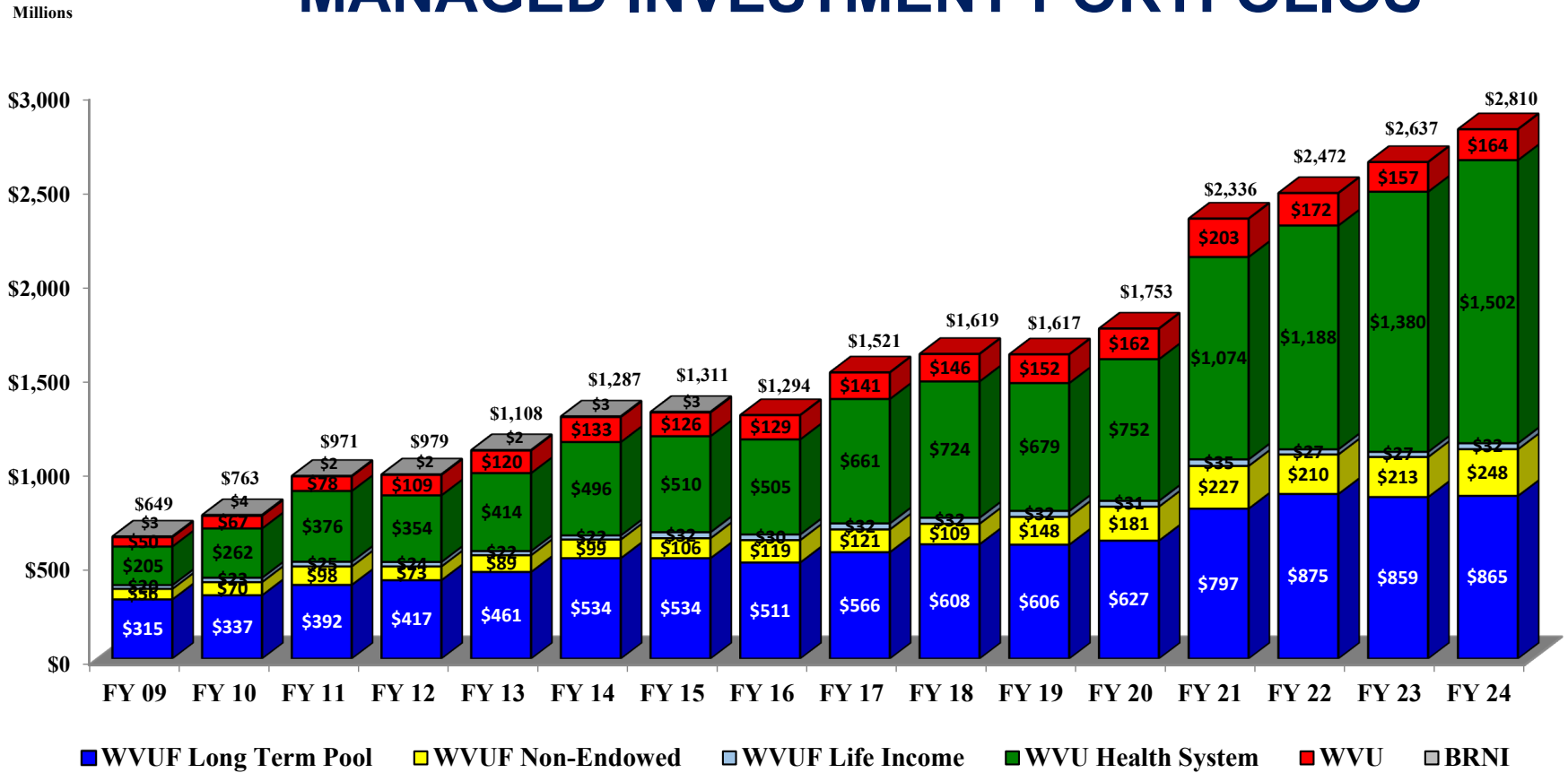
**RICHARD S. KRAICH, CFA  
VP, INVESTMENTS & CIO**



# WVU FOUNDATION INVESTMENT GROUP

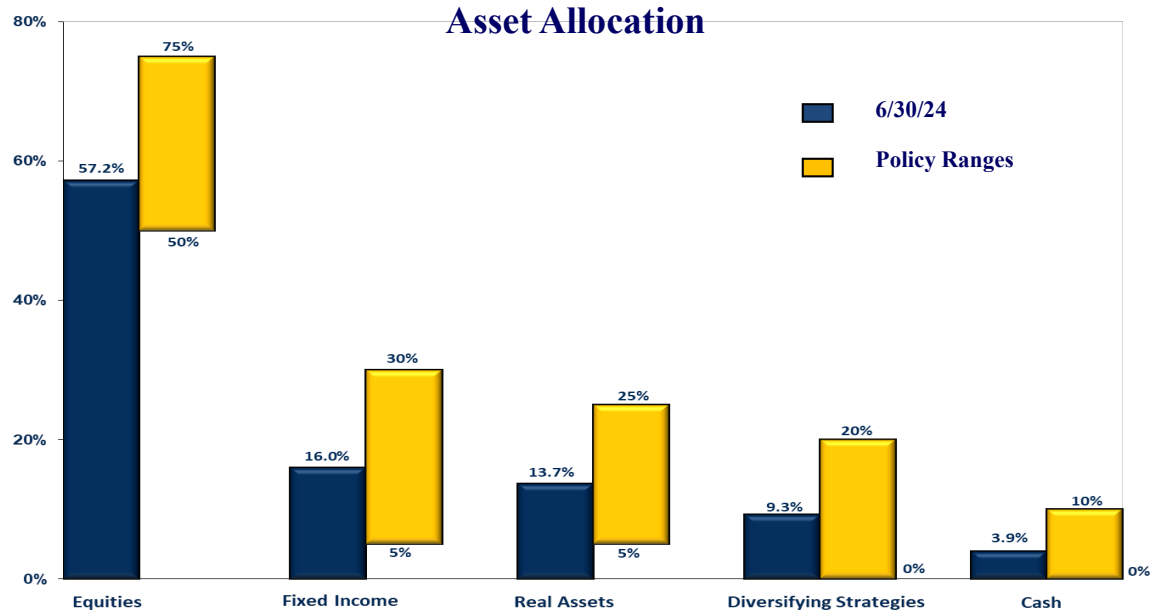


# MANAGED INVESTMENT PORTFOLIOS



# WVU FOUNDATION LONG TERM INVESTMENT POOL

Annualized Returns as of June 30, 2024  
1 Year: 3.1%    3 Year: 4.8%    5 Year: 9.2%



\* Percentages may not sum to 100% due to rounding.



## WVU CONSOLIDATED POOL PLAN MARKET VALUES AND RTF SPEND

(Fiscal years ended June 30)	FY 16	FY 17	FY 18	FY 19	FY 20	FY 21	FY 22	FY 23	FY 24
Unrestricted	\$58.3M	\$65.1M	\$63.0M	\$66.4M	\$69.4M	\$87.1M	\$74.6M	\$55.1M	\$59.8M
WVU Research Corp	\$10.3M	\$11.1M	\$11.6M	\$12.2M	\$12.7M	\$16.0M	\$13.7M	\$14.8M	\$16.1M
BRIM	\$22.7M	\$25.3M	\$30.6M	\$33.9M	\$38.9M	\$51.1M	\$43.3M	\$47.0M	\$47.9M
Research Trust State Match	\$37.3M	\$40.0M	\$40.8M	\$39.9M	\$41.3M	\$49.1M	\$40.3M	\$40.4M	\$39.8M
<b>WVU Consolidated Pool Total</b>	<b>\$128.7M</b>	<b>\$141.5M</b>	<b>\$145.9M</b>	<b>\$152.3M</b>	<b>\$162.2M</b>	<b>\$203.2M</b>	<b>\$171.9M</b>	<b>\$157.3M</b>	<b>\$163.6M</b>

Net \$28.2M transferred out of the WVU Consolidated Pool in FY 23.

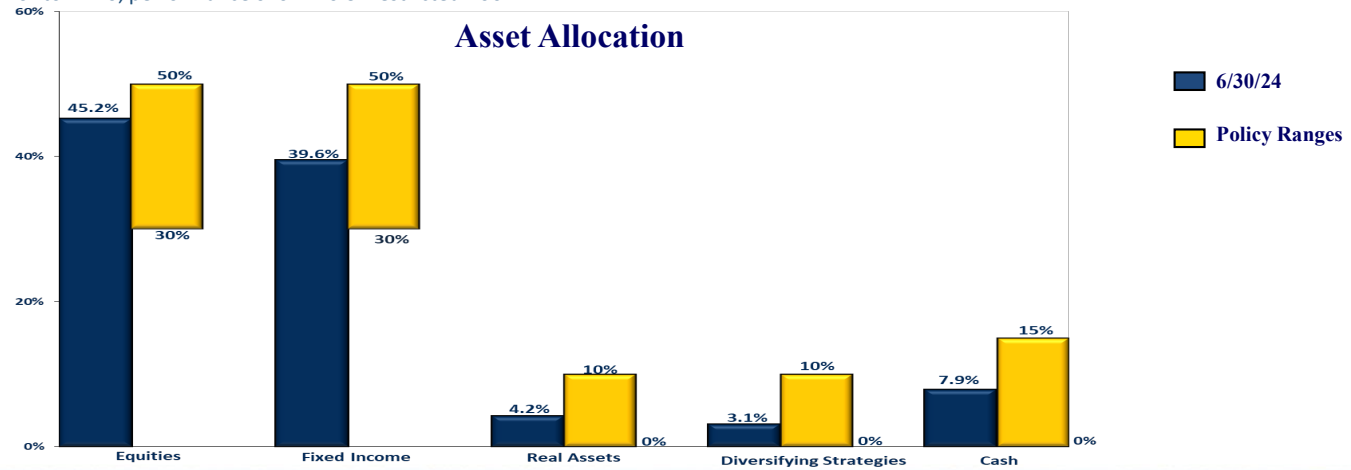
(Fiscal years ended June 30)	FY 16	FY 17	FY 18	FY 19	FY 20	FY 21	FY 22	FY 23	FY 24
<b>Annual Spend (from RTF pool)</b>	<b>\$1.6M</b>	<b>\$1.0M</b>	<b>\$1.5M</b>	<b>\$2.5M</b>	<b>\$1.4M</b>	<b>\$1.6M</b>	<b>\$1.6M</b>	<b>\$2.0M</b>	<b>\$1.6M</b>

Due to rounding, small differences may exist between abbreviated market values shown and the Consolidated Pool total.

## WVU CONSOLIDATED POOL PERFORMANCE AND ASSET ALLOCATION

%	FY 17	FY 18	FY 19	FY 20	FY 21	FY 22	FY 23	FY 24
<b>WVU Consolidated Pool</b>	<b>12.1</b>	<b>7.7</b>	<b>5.8</b>	<b>5.0</b>	<b>26.0</b>	<b>-14.0</b>	<b>8.4</b>	<b>9.1</b>
<i>S+P 500</i>	<i>17.9</i>	<i>14.4</i>	<i>10.4</i>	<i>7.5</i>	<i>40.8</i>	<i>-10.6</i>	<i>19.6</i>	<i>24.6</i>
<i>MSCI EAFE (developed international)</i>	<i>20.3</i>	<i>6.8</i>	<i>1.1</i>	<i>-5.1</i>	<i>32.4</i>	<i>-17.8</i>	<i>18.8</i>	<i>11.5</i>
<i>MSCI Emerging Markets</i>	<i>23.8</i>	<i>8.2</i>	<i>1.2</i>	<i>-3.4</i>	<i>40.9</i>	<i>-25.3</i>	<i>1.8</i>	<i>12.6</i>
<i>Barclays Aggregate (bonds)</i>	<i>-0.3</i>	<i>-0.4</i>	<i>7.9</i>	<i>8.7</i>	<i>-0.3</i>	<i>-10.3</i>	<i>-0.9</i>	<i>2.6</i>

\*Prior to FY 20, performance shown is Unrestricted Pool.



\* Percentages may not sum to 100% due to rounding.



**WEST VIRGINIA UNIVERSITY**  
**BOARD OF GOVERNORS**

December 20, 2024

The two hundred twenty seventh meeting of the West Virginia University Board of Governors was held on December 20, 2024 in Morgantown, WV, in person and via zoom webinar. Board members in attendance/participating via zoom included Chair Richard Pill and members Charles Capito, Bray Cary, Dr. Lesley Cottrell, Elmer Coppoolse, Kevin Craig, Michael D'Annunzio, Dr. Patrice Harris, Rusty Hutson, Alan Larrick, Susan Lavenski, Charlie Long, Paul Mattox, Shirley Robinson, Steve Ruby, Frankie Tack, and Robert Reynolds.

Other participants included:

President, E. Gordon Gee;

Provost and Vice President for Academic Affairs, ; General Counsel, Stephanie Taylor;

Interim Vice President for Strategic Communications and Marketing, Heather Richardson;

Vice President and Executive Dean of Health Sciences, Clay Marsh;

Vice President for Research, Fred King;

Dean of Students, Corey Farris;

Deputy General Counsel and Executive Director of Real Estate Operations, Gary Furbee;

Vice President and Chief Financial Officer, Paula Congelio;

Senior Associate Vice President for Finance, Barbara Weiss;

Vice President for Economic Innovation, James Hoyer;

Associate Vice President, Institutional Data and Analytics, Lisa Castellino-Gergich;

Associate Vice President, Government Relations and Collaboration, Travis Mollohan;

Interim Vice President, Enrollment Management, Steve Hahn;

Director of Communications, Office of the Provost, Kimberly Becker;



Associate Vice President for Strategic Partnerships, Erin Newmeyer;  
Executive Officer and Assistant Board Secretary, Jennifer Fisher;  
Executive Director of Communications, University Relations,  
April Kaull;  
Director of News Communications, Shauna Johnson; and  
Special Assistant to the Board of Governors, Valerie Lopez.

**Members of the Press also participated.**

### **CALL TO ORDER**

The meeting was called to order by Chair Richard Pill at 10:55 a.m. A roll call was taken to determine who was in attendance and a quorum established.

### **EXECUTIVE SESSION**

Chair Pill requested a motion to move Executive Session, under authority in West Virginia Code Sections 6-9A-4(b)(2)(A), (b)(9) (b)(10) and (b)(12) to discuss:

- a. Approval of Honorary Degree Candidates;
- b. Potential strategic initiatives relating to academic and administrative priorities; personnel matters; legislative matters; corporate collaborations and financial matters relating to public private partnerships, and other deliberative matters involving commercial competition which, if made public, might adversely affect the financial or other interest of the University;
- c. Confidential and preliminary matters involving or affecting the University's budget for the current and upcoming academic year, including retention and enrollment; and,
- d. A confidential and privileged report by General Counsel.

Kevin Craig so moved, which motion was seconded by Steve Ruby and passed. Following Executive Session, Charles Capito moved that the board rise from Executive Session. The motion was seconded by Kevin Craig and passed.

Upon returning to public session, Chair Pill reported as follows: During today's Executive Session the board reviewed names of individuals submitted for Honorary Degrees from West Virginia University. Each year nominations are received and reviewed by a committee of faculty, staff and students. Those selected by the committee are then forwarded to the Faculty Senate for approval, and then to the governing board. The WVU Faculty Senate has endorsed the names discussed during today's Executive Session, as required by University policy. I would also note, for the record, that myself, and board members Charlie Long, Frankie Tack and Shirley Robinson abstained from the vote on today's Honorary Degree Candidates – since we were members of the Honorary Degree Selection Committee involved in this process. At this time, I will request a motion for Approval of the Honorary Degree Candidates discussed during today's Executive Session - with a notation that the persons to be honored will be announced at a later date. Paul Mattox so moved, which motion was seconded by Charles Capito, and passed.

Chair Pill also stated that other than the above, there were no actions arising from today's Executive Session discussions.

### **INFORMATION ITEMS**

There were no questions or concerns expressed by any board member pertaining to the Information Items contained within today's agenda.

### **FINANCE COMMITTEE REPORT**

Kevin Craig, chair of this committee, made the following report:

Thank you, Mr. Chairman. Earlier this morning, there was a meeting of the Finance, Facilities and Revitalization Committee. We met in Executive Session to discuss:

1. Potential strategic initiatives relating to academic and administrative priorities;
2. Personnel matters;

3. Financial matters relating to vendor agreements and public private partnerships; and
4. Other deliberative matters involving commercial competition.

No actions or votes were taken during Executive Session.

As we round out this year, the Finance and Facilities and Revitalization committee looks forward to entering 2025 with a continued emphasis of priorities that support faculty recruitment and development, and student enrollment and retention.

After a productive morning, the Finance and Facilities and Revitalization committee adjourned.

That concludes my report, Mr. Chairman. Thank you.

### **UPDATE ON PRESIDENTIAL SEARCH**

Dr. Patrice Harris, Chair of the Search Committee, provided the following report:

The search process continues to be on track. Members of the Search Committee met yesterday (December 19) and, from a pool of very talented candidates, selected candidates for the first round of interviews. Those interviews are planned for next month. We continue on track for finalist interviews to occur during the Winter 2025 time frame and the announce the 27th President of West Virginia University in the Spring of 2025.

That concludes my report, Mr. Chairman. Thank you.

### **PRESIDENT'S REPORT**

President Gee offered the following remarks:

As 2024 comes to an end, West Virginia University is strong and well positioned for greater future success.

A recent report from S&P Global Ratings has confirmed our financial position and long-term outlook.

The University maintained its A credit rating with S&P and a “stable” outlook, noting the University’s flagship land-grant status, diverse program offerings, good geographic diversity, and rising state operating appropriations the past two years along with additional state funds for capital support.

In particular, S&P stated the A rating is supported by a diverse revenue base, healthy fundraising success and “improvements in selectivity the past three years, solid retention and graduation rates, and status of the highest Carnegie research classification” despite continued enrollment pressures aligned with broader higher education trends.

We recently announced our total fall headcount enrollment, which is 25,994 for the WVU System and 23,641 on the Morgantown campus.

In keeping with national trends, this represents a slight decrease from last fall. But because we expected and planned for this landscape, our enrollment is less than one percent below our budgeted projections.

Moreover, our enrollment picture contains many bright spots that numbers alone cannot convey:

- Our first-time freshmen class is more diverse than the class of 2023
- We have a larger representation of first-generation students than in past years
- We have increased transfer student enrollment and help to ease the transition through student success wrap-around services and new programs like WVU Degree Up.

Looking ahead, applications are up 19 percent from this time last year.

We maintain an affordability advantage, with a West Virginia University degree costing 29 percent less than the national four-year institution average.

We are also ensuring that most students who start here leave with their degrees. Our freshmen retention rate this year is 83.4 percent, our highest ever, a testament to the dedication and care of our advisors and faculty.

Our students' achievements also testify to the quality education we provide.

Since Thanksgiving, I have also heard from people across the country praising the artistry of the Mountaineer Marching Band. Their appearance in the Macy's Thanksgiving Parade reinforced their status as "the Pride of West Virginia."

Recently, we also hosted our inaugural reunion of former and current Bucklew and Foundation Scholars – winners of our top academic awards. It was wonderful to welcome past scholars to campus and to see their success in so many professions. All of them emphasized the transformative role of the scholarship and their West Virginia University education.

Tomorrow we will launch a new group of talented graduates into the world, and I have no doubt that they will find similar success.

Our ceremonies will celebrate Mountaineer determination, as we recognize graduates and confer Presidential Honorary Degrees on three outstanding role models:

- The "dean" of West Virginia broadcasters, Hoppy Kercheval
- Leading software development and investment management executive Nick Kumbhani
- And Tyler County special education teacher David Riggle, who extends our recent tradition of honoring great West Virginia school teachers.

The future is bright. Our University is strong. We are facing the headwinds of higher education with clear eyes and a determined spirit going into 2025.

Best wishes for safe and happy holidays.

## **CONSENT AGENDA**

Chair Pill called for any discussion of today's Consent Agenda items and asked whether any items needed to be pulled for a separate discussion/vote. There being no such request made Kevin Craig moved that today's Consent Agenda be approved. This motion was seconded by Steve Ruby and passed.

Thereupon, the following Consent Agenda items were approved:

- 1. Approval and execution of three Statements of Work (“SOW”), under a Master Service Agreement (“MSA”) dated November 29, 2022, for audit, assurance, and other services provided by CliftonLarsonAllen LLP (“CLA”), WVU’s external auditor, to West Virginia University (“WVU”) and West Virginia University Research Corporation (WVURC”)**  
Resolved: The following SOWs will be executed under the MSA by the Audit Committee Chair, Robert Reynolds. Each SOW describes the scope of the specific professional services to be provided by CLA, and fees for such services:

  1. SOW – Audit Services for WVU as of June 30, 2025.
  2. SOW – Audit Services for the WVU Research Corporation as of June 30, 2025
  3. SOW – Agreed Upon Procedures (“AUP”) for WVU as of December 31, 2024
  
- 2. Cary Gym Training Center Upgrades**  
Resolved That the West Virginia University Board of Governors approves this project, as presented.
  
- 3. Naming of WVU Baseball Indoor Facility**  
Resolved That the West Virginia University Board of Governors approves the official naming of the WVU Baseball indoor facility currently under construction at the Ken Kendrick Family Ballpark as the “WVU Baseball Biomechanics and Performance Center”.
  
- 4. Authorizing Resolution of the West Virginia University Board of Governors for the financing of the second phase of the Information Technology Platform Modernization Plan of West Virginia University (the “Phase II Modernization Plan”); and reimbursement of related costs incurred prior to issuance of financing bonds**  
Resolved: That the West Virginia University Board of Governors approves the execution of an Authorizing Resolution for the financing of the Phase II Modernization Plan through the issuance of Revenue Bonds in an aggregate principal amount not to exceed \$30,000,000; and reimbursement of related costs incurred prior to issuance of such bonds.

**GENERAL DISCUSSION AND  
ADJOURNMENT**

Chair Pill announced that the next planned board meeting is scheduled for February 21, 2025. There being no further business to come before the board, Rusty Hutson moved to adjourn the meeting. The motion was seconded by Charles Capito and passed. The meeting was adjourned at 12:55 p.m.

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Robert Reynolds, Secretary





**WEST VIRGINIA UNIVERSITY**  
**BOARD OF GOVERNORS**

January 31, 2025

The two hundred twenty eighth meeting of the West Virginia University Board of Governors, scheduled as a Special Board meeting, was held on January 31, 2025, via zoom webinar. Board members in attendance/participating via zoom included Chair Richard Pill and members Charles Capito, Bray Cary, Dr. Lesley Cottrell, Elmer Coppoolse, Kevin Craig, Michael D'Annunzio, Dr. Patrice Harris, Rusty Hutson, Alan Larrick, Susan Lavenski, Charlie Long, Paul Mattox, Shirley Robinson, Steve Ruby, Frankie Tack, and Robert Reynolds.

General Counsel, Stephanie Taylor; and,  
Special Assistant to the Board of Governors, Valerie Lopez.

Members of the Press also participated

**CALL TO ORDER**

The meeting was called to order by Chair Richard Pill at 1:03 p.m. A roll call was taken to determine who was in attendance and a quorum established.

**EXECUTIVE SESSION**

Chair Pill requested a motion to move Executive Session, under authority in West Virginia Code Sections 6-9A-4(b)(2)(A), (b)(9) and (b)(12) to discuss:

- a. Potential strategic initiatives relating to personnel matters regarding the WVU presidential search; and
- b. Matters relating to internal Board of Governors operations.

The motion was made by Frankie Tack, seconded by Charles Capito, and passed. Following Executive Session, Elmer Coppoolse moved that the board rise from Executive Session. The motion was seconded by Kevin Craig and passed.

## **DISCUSSIONS EMANATING FROM EXECUTIVE SESSION**

Chair Pill stated that during today's Executive Session the Board received a comprehensive update regarding the efforts of the Presidential Search Committee. Importantly, the Search Committee has concluded its review of applications and conducted a round of preliminary interviews. The Board reviewed and considered the Search Committee's input, feedback, and comments on the semi-finalists following their initial interviews. Under WVU BOG Rule 1.3, Section 2.2.3, the Board of Governors may determine which specific individuals will be moved into the finalist interview phase of the WVU presidential search process.

Chair Pill then request a motion to approve the slate of finalists, as discussed during today's Executive Session. These designated finalists will be invited to participate in the next phase of the WVU presidential search.

Accordingly, Dr. Patrice Harris moved that the Board approve the slate of candidates, as discussed in today's Executive Session, as finalists for the position of President of WVU. This motion was seconded by Kevin Craig and passed.

## **GENERAL DISCUSSION AND ADJOURNMENT**

. There being no further business to come before the board, Kevin Craig moved to adjourn the meeting. The motion was seconded by Charles Capito and passed. The meeting was adjourned at 5:01 p.m.

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Robert Reynolds, Secretary

**WEST VIRGINIA UNIVERSITY BOARD OF GOVERNORS**  
**Meeting of February 21, 2025**

- ITEM:** Report of Real Property Transactions –  
Second Quarter of FY 2025
- INSTITUTION:** West Virginia University
- COMMITTEE:** Full Board
- RECOMMENDATION:** Informational
- STAFF MEMBER:** Gary Furbee, II  
Deputy General Counsel & Associate VP, Real Estate Operations
- BACKGROUND:** Pursuant to Section 2.3 of BOG Finance and Administration Rule 5.1, a report of all leases and transfers of real property shall be presented to the Board at least quarterly.

**Completed and Pending Acquisition(s) or Disposition(s)**

- Pursuant to standing authority renewed on June 23, 2023, the University is leasing, and intends to transfer, to the City of Montgomery certain parcels of vacant land associated with the former WVU Tech campus in Montgomery, WV.
- Pursuant to authorization granted on March 18, 2024, the University is in the process of selling Catamount Place located in Keyser, West Virginia, to the Mineral County Development Authority. The disposition was approved by the West Virginia Board of Public Works on October 1, 2024. A closing is being scheduled.
- Pursuant to authorization granted on November 22, 2024, the University is in the process of selling 16.92 acres located in Morgantown, West Virginia, to the Monongalia County Board of Education. The sale remains subject to the approval of the State of West Virginia Board of Public Works.

**Other Real Property Transactions (e.g., Leases and Easements)**

- Attached is a two-part report summarizing the real property agreements which were executed or became effective in the previous fiscal quarter.

## REPORT OF REAL PROPERTY TRANSACTIONS\* – PART 1: Q2, FY 24-25, FROM WVU TO A THIRD PARTY

Date of Agreement	Type of Agreement*	Lessee / Grantee / Licensee	Location	Term End	Space / Description
10/15/2024	DAS Facility License Agreement	Crown Castle Fiber, LLC	Oakland Hall East	June 2037	Cellular Equipment on Oakland Hall East Rooftop
11/1/2024	(WVULeaseOut026) Lease	USDA Forest Service	180 Canfield Street, Star City, WV	10/31/2034	Forestry Service Building

\* Unless otherwise noted, WVU Finance and Administration BOG Rule 5.1 did not require prior authorization or approval by the Board.

## REPORT OF REAL PROPERTY TRANSACTIONS\* – PART 2: Q2, FY 24-25, TO WVU FROM A THIRD PARTY

Date of Agreement	Type of Agreement*	WVU Program	Planned Use	Lessor / Grantor	Location	Term End	Space / Description
10/1/2024	(WVU-A066) Facilities Use Agreement	Potomac State College	Recreation Center	Keyser Outlaws Baseball	PSC – Kelly Recreation Center, Keyser, WV	5/31/2025	Batting Cage
12/1/2024	(WVU-A065) Facilities Use Agreement	Potomac State College	Potomac Valley Hospital Walkers	Potomac Valley Hospital Department of Preventive Medicine	PSC – Kelly Recreation Center, Keyser, WV	Until Terminated	Gymnasium

\* Unless otherwise noted, WVU Finance and Administration BOG Rule 5.1 did not require prior authorization or approval by the Board.

## WEST VIRGINIA UNIVERSITY BOARD OF GOVERNORS

Meeting of February 21, 2025

**ITEM:** Approval of a new online Master of Arts (MA) in Leadership Studies in Education degree, and the General Supervisor of Instruction Certificate, the Principal Certificate, and the Combined School and District Leadership Certificate in the College of Applied Human Sciences.

**INSTITUTION:** West Virginia University

**COMMITTEE:** Full Board – Consent Agenda

**RECOMMENDATION:** Resolved: West Virginia University Board of Governors approves the creation of an online Master of Arts (MA) in Leadership Studies in Education degree, and the General Supervisor of Instruction Certificate, the Principal Certificate, and the Combined School and District Leadership Certificate in the College of Applied Human Sciences.

**STAFF MEMBERS:** Paul Kreider  
Interim Provost and Vice President for Academic Affairs

**BACKGROUND:** West Virginia University, College of Applied Human Sciences, is requesting approval to initiate a new online Master of Arts (MA) in Leadership Studies in Education degree, and the General Supervisor of Instruction Certificate, the Principal Certificate, and the Combined School and District Leadership Certificate effective Fall 2025.

The Leadership Studies in Education program is dedicated to training and certifying principals and superintendents to prepare the next cohorts of K12 leaders across the state.

The proposal for this MA and three certificate programs was approved by the Associate Provost for Graduate Academic Affairs and the Graduate Council on January 9, 2025.

The West Virginia University Board of Governors is asked to approve this new degree program and certificates.

**WEST VIRGINIA UNIVERSITY BOARD OF GOVERNORS**

**Meeting of February 21, 2025**

**ITEM:** Termination of the certificate in Artist Diploma in Music Performance within the College of Creative Arts and Media.

**INSTITUTION:** West Virginia University

**COMMITTEE:** Full Board – Consent Agenda

**RECOMMENDATION:** Resolved: West Virginia University Board of Governors approves the termination of the certificate in Artist Diploma in Music Performance within the College of Creative Arts and Media.

**STAFF MEMBERS:** Paul Kreider  
Interim Provost and Vice President for Academic Affairs

**BACKGROUND:** West Virginia University, College of Creative Arts and Media, requests approval to terminate the certificate in Artist Diploma in Music Performance effective Fall 2025.

This program is closed to enrollment and no students are currently enrolled.

This has been approved by the Associate Provost for Graduate Academic Affairs.

The West Virginia University Board of Governors is asked to approve this termination.

## WEST VIRGINIA UNIVERSITY BOARD OF GOVERNORS

Meeting of February 21, 2025

**ITEM:** Termination of the on-campus MS in Resource Economics and Management and the online MS in Resource Economics and Management within the Davis College of Agriculture and Resources.

**INSTITUTION:** West Virginia University

**COMMITTEE:** Full Board – Consent Agenda

**RECOMMENDATION:** Resolved: West Virginia University Board of Governors approves the termination of the on-campus MS Resource Economics and Management and the online MS Resource Economics and Management within the Davis College of Agriculture and Resources.

**STAFF MEMBERS:** Paul Kreider  
Interim Provost and Vice President for Academic Affairs

**BACKGROUND:** West Virginia University, Davis College of Agriculture and Resources, requests approval to terminate the MS Resource Economics and Management and MS Resource Economics and Management (Online) effective Fall 2025.

These programs are closed to enrollment. Any remaining students have an authorized teach-out plan to complete their degree requirements.

This has been approved by the Associate Provost for Graduate Academic Affairs.

The West Virginia University Board of Governors is asked to approve this termination.



**WEST VIRGINIA UNIVERSITY BOARD OF GOVERNORS**

**Meeting of February 21, 2025**

- ITEM:** Termination of the MS in Industrial Hygiene within the College of Public Health.
- INSTITUTION:** West Virginia University
- COMMITTEE:** Full Board – Consent Agenda
- RECOMMENDATION:** Resolved: West Virginia University Board of Governors approves the termination MS in Industrial Hygiene within the College of Public Health.
- STAFF MEMBERS:** Paul Kreider  
Interim Provost and Vice President for Academic Affairs
- BACKGROUND:** West Virginia University, College of Public Health, requests approval to terminate the MS in Industrial Hygiene effective Fall 2025.

This program is closed to enrollment and no students are currently enrolled.

This has been approved by the Associate Provost for Graduate Academic Affairs.

The West Virginia University Board of Governors is asked to approve this termination.

**WEST VIRGINIA UNIVERSITY BOARD OF GOVERNORS**  
**Meeting of February 21, 2025**

- ITEM: Deactivation and or termination of the following programs from WVU Main Campus, WVUIT and WVU Potomac State; BA: Chemistry, (WVU), BS: Adventure Recreation Management, BSAM: Aviation Management, BS: Healthcare Administration, BS: Mathematics, BS: Public Service Administration, BS: Chemistry, (WVUIT), AA: Recreation, Parks and Tourism Resources, AS: Wood Science and Technology (WVU Potomac State)
- INSTITUTION: West Virginia University
- COMMITTEE: Full Board – Consent Agenda
- RECOMMENDATION: Resolved: That the West Virginia University Board of Governors approves the deactivation/termination of the forementioned.
- STAFF MEMBERS: Dr. E. Gordon Gee  
President
- Paul Kreider, ED  
Interim Provost and Vice President for Academic Affairs
- BACKGROUND: BA Chemistry (WVU)  
Rational for deactivation:  
As a result of Academic Transformation, the new B.S. offers the flexibility that students sought out with the B.A. degree, which has now become redundant.
- Faculty in this program were notified on August 11 of the Provost Office’s final program recommendations, including faculty reductions, and again on September 15 of the Board of Governor’s vote on those recommendations and associated faculty reductions. Faculty in this program have been reassigned to the cooperative program.
- Effective Term Fall 2025
- BS Adventure Recreation Management (WVUIT)  
Rational for deactivation:  
Deactivation is a result of Academic Transformations, as requested by the Board of Governors in its June 21, 2024 meeting.
- Effective Term Spring 2025
- BSAM Aviation Management (WVUIT)  
Rational for deactivation:  
Deactivation is a result of Academic Transformations, as requested by the Board of Governors in its June 21, 2024 meeting.
- Effective Term Spring 2025

BS Healthcare Administration (WVUIT)

Rational for deactivation:

Deactivation is a result of Academic Transformations, as requested by the Board of Governors in its June 21, 2024 meeting.

Effective Term Spring 2025

BS Mathematics (WVUIT)

Rational for deactivation:

Deactivation is a result of Academic Transformations, as requested by the Board of Governors in its June 21, 2024 meeting.

Effective Term Spring 2025

BS Public Service Administration (WVUIT)

Rational for termination:

Deactivation is a result of Academic Transformations, as requested by the Board of Governors in its June 21, 2024 meeting.

Effective Term Spring 2025

BS Chemistry (WVUIT)

Rational for termination:

Deactivation is a result of Academic Transformations, as requested by the Board of Governors in its June 21, 2024 meeting.

Effective Term Spring 2025

AA Recreation, Parks and Tourism Resources  
(WVU Potomac State)

Rational for termination:

Deactivation is a result of Academic Transformations, as requested by the Board of Governors in its June 21, 2024 meeting.

Effective Term Spring 2025

AA Wood Science and Technology (WVU Potomac State)

Rational for termination:

Deactivation is a result of Academic Transformations, as requested by the Board of Governors in its June 21, 2024 meeting.

Effective Term Spring 2025

## WEST VIRGINIA UNIVERSITY BOARD OF GOVERNORS

### Meeting of February 21, 2025

- ITEM:** Approval of New Program: BS in Secondary Mathematics Education  
College of Applied Human Sciences
- INSTITUTION:** West Virginia University
- COMMITTEE:** Consent Agenda
- RECOMMENDATION:** Resolved: That the West Virginia University Board of Governors approve the creation of a new BS degree in Secondary Mathematics Education in the College of Applied Human Sciences
- STAFF MEMBERS:** Paul Kreider, ED  
Interim Provost and Vice President for Academic Affairs
- BACKGROUND:** One aspect of WVU's mission is the advancement of education, through providing access and opportunity. This proposed Secondary Mathematics Education BS degree contributes to this mission in multiple ways—for its future students at WVU and for the students, schools, and communities across West Virginia and beyond that the program's graduates will support as future educators. In the face of ever-increasing need for well-prepared and qualified teachers in our K-12 schools, particularly in the areas of secondary mathematics and science, this degree will look to maintain and further advance WVU's status as the leading prepared of teachers in the state and to further establish its place in the region and beyond.
- The Secondary Education BS program is designed to support candidates toward the following outcomes:
1. Teacher candidates will develop knowledge of content, students, and pedagogy needed to effectively support the learning of all students in secondary school classrooms.
  2. Teacher candidates will develop understanding of and execute the instructional cycle of planning, instructing, assessing, and adjusting based on data, the learner, and the learning environment.
  3. Teacher candidates will demonstrate positive, solution-based, and professional verbal and written communication with sensitivity to context and audience.
  4. Teacher candidates will develop and demonstrate the professional dispositions for teaching, regardless of the context.
  5. Teacher candidates will create and sustain a learning environment that supports the success of all learners, including developmental, linguistic, cultural, racial, ethnic, and gender diversity.
  6. Teacher candidates will work collaboratively with colleagues and other professionals and adults significant to students on activities that connect schools, families, and the larger community.

This proposed degree program has been endorsed by the department, faculty, Chair, College Curriculum Committee, Dean, Provost, Senate Curriculum Committee, and was approved by the Faculty Senate at its January 13, 2025, meeting.

The curriculum is designed to be 120 credit hours.

The new degree program will be available to students beginning in Fall 2025.

## WEST VIRGINIA UNIVERSITY BOARD OF GOVERNORS

Meeting of February 21, 2025

**ITEM:** Approval of New Program: BS in Secondary Science Education College of Applied Human Sciences

**INSTITUTION:** West Virginia University

**COMMITTEE:** Consent Agenda

**RECOMMENDATION:** Resolved: That the West Virginia University Board of Governors approve the creation of a new BS degree in Secondary Science Education in the College of Applied Human Sciences

**STAFF MEMBERS:** Paul Kreider, ED  
Interim Provost and Vice President for Academic Affairs

**BACKGROUND:** One aspect of WVU's mission is the advancement of education, through providing access and opportunity. This proposed Secondary Science Education BS degree contributes to this mission in multiple ways—for its future students at WVU and for the students, schools, and communities across West Virginia and beyond that the program's graduates will support as future educators. In the face of ever-increasing need for well-prepared and qualified teachers in our K-12 schools, particularly in the areas of secondary mathematics and science, this degree will look to maintain and further advance WVU's status as the leading prepared of teachers in the state and to further establish its place in the region and beyond.

The Secondary Science Education BS program is designed to support candidates toward the following outcomes:

1. Teacher candidates will develop knowledge of content, students, and pedagogy needed to effectively support the learning of all students in secondary school classrooms.
2. Teacher candidates will develop understanding of and execute the instructional cycle of planning, instructing, assessing, and adjusting based on data, the learner, and the learning environment.
3. Teacher candidates will demonstrate positive, solution-based, and professional verbal and written communication with sensitivity to context and audience.
4. Teacher candidates will develop and demonstrate the professional dispositions for teaching, regardless of the context.
5. Teacher candidates will create and sustain a learning environment that supports the success of all learners, including developmental, linguistic, cultural, racial, ethnic, and gender diversity.
6. Teacher candidates will work collaboratively with colleagues and other professionals and adults significant to students on activities that connect schools, families, and the larger community.

This proposed degree program has been endorsed by the department, faculty, Chair, College Curriculum Committee, Dean, Provost, Senate Curriculum Committee, and was approved by the Faculty Senate at its January 13, 2025, meeting.

The curriculum is designed to be 120 credit hours.

The new degree program will be available to students beginning in Fall 2025.

**WEST VIRGINIA UNIVERSITY BOARD OF GOVERNORS**  
**Meeting of February 2025**

- ITEM:** Pride Practice Facility
- INSTITUTION:** West Virginia University
- COMMITTEE:** Full Board – Consent Agenda
- RECOMMENDATION:** The West Virginia University Board of Governors approve construction of Phase 1 of the Pride Practice Facility.
- STAFF MEMBER:** Paula Congelio  
Vice President and Chief Financial Officer
- BACKGROUND:** The new Pride Practice Facility is divided into three phases. Phase 1 is creation of an artificial turf football field and relocation of the band tower. Later phases will involve the construction of a new storage building and a covered pavilion and donor recognition element. The new facility will be located at the site of the HSC Student Recreation Fields along Rt 705 adjacent to the Mountaineer Station parking garage. This site currently has pole lighting sufficient to illuminate the field for evening band practice. When not in use by the Band, this field can be used for intramural sports.
- Schedule:** Construction is ready to commence on March 1, 2025 and will be complete in July 2025 in time for the start of Fall Band Camp.
- Budget:** \$1,662,000
- Funding:** Donations



**WEST VIRGINIA UNIVERSITY BOARD OF GOVERNORS**  
**Meeting of February 21, 2025**

- ITEM:** Appointment to County Extension Committees
- INSTITUTION:** West Virginia University
- COMMITTEE:** Full Board – Consent Agenda
- RECOMMENDATION:** Resolved: That the West Virginia University Board of Governors approves the nominees and alternates for positions on the County Extension Service Committees in West Virginia, as presented.
- STAFF MEMBER:** Paul Kreider, ED  
Provost and Vice President for Academic Affairs
- BACKGROUND:** The Board of Governors of West Virginia University is responsible for approving the appointments of individuals to the County Extension Service Committees which function in each county of West Virginia.
- Please review the nominees and alternates. You are asked to approve both, as a first choice may have to refuse the position, and the alternate is then approached

**Boone County  
Date**

**Employees and/or community leaders involved in selection of those recommended:**

**Incumbent:**

**Name:** Donald Miller

**Address:**

**Date term expires:** 6/30/24

**NOMINATED MEMBER:**

**Name:** Dana Holstein

**Address:** 316 1st St. W Madison, WV 25130

**Phone Number(s):** 3046879006

**E-mail:** dholstein@k12.wv.us

**Education:** College Degree

**Occupation:** Teacher

**Leadership positions in community:**

**(e.g. vice-president, chamber of commerce; chair, solid waste authority; board of directors, economic development authority)**

Teacher, Danville Lions Club

**Involvement in other community activities:**

**(e.g. member, county library board; volunteer, community council; member, FRN)**

Danville Lions Club

**Previous experience with WVU Extension Activities:**

4-H Vetted Volunteer/Camp Counselor (2 years)

**Please indicate if this nomination is submitted to achieve balance of committee membership in regard to:**

Race: No Gender: Yes

**Previous service on CESC: (include approximate dates of service)**

**Boone County**

1/31/2025 **Date**

**Employees and/or community leaders involved in selection of those recommended:**

**Incumbent:**

**Name:** Connie Phillips

**Address:**

**Date term expires:** 6/30/24

**NOMINATED MEMBER:**

**Name:** Brooke Phillips

**Address:** 928 Spars Creek Rd Danville, WV 25053

**Phone Number(s):** 304-688-5195

**E-mail:** brooke.phillips@wvstateu.edu

**Education:** Bachelors

**Occupation:** Extension Educator (WVSU)

**Leadership positions in community:**

**(e.g. vice-president, chamber of commerce; chair, solid waste authority; board of directors, economic development authority)**

**Involvement in other community activities:**

**(e.g. member, county library board; volunteer, community council; member, FRN)**

**Previous experience with WVU Extension Activities:**

4-H Member, ECI, STEM Ambassador, and Vetted Volunteer

**Please indicate if this nomination is submitted to achieve balance of committee membership in regard to:**

Race: No Gender: No

**Previous service on CESC: (include approximate dates of service)**

**Boone County  
Date**

**Employees and/or community leaders involved in selection of those recommended:**

**Incumbent:**

**Name:** Janie Fowler

**Address:**

**Date term expires:** 6/30/24

**NOMINATED MEMBER:**

**Name:** Karen Javins

**Address:** 8938 Lick Creek Rd Danville, WV 25053

**Phone Number(s):** 3043695821

**E-mail:** karen.javins@k12.wv.us

**Education:** Bachelors Degree

**Occupation:** Substitute Teacher

**Leadership positions in community:**

**(e.g. vice-president, chamber of commerce; chair, solid waste authority; board of directors, economic development authority)**

**Involvement in other community activities:**

**(e.g. member, county library board; volunteer, community council; member, FRN)**

**Previous experience with WVU Extension Activities:**

4-H Member and Vetted Volunteer

**Please indicate if this nomination is submitted to achieve balance of committee membership in regard to:**

Race: No Gender: No

**Previous service on CESC: (include approximate dates of service)**

Previously served when she was president of the Boone County 4-H Leaders Association, roughly 2016-18.

**Boone County**

1/31/2025 **Date**

**Employees and/or community leaders involved in selection of those recommended:**

**Incumbent:**

**Name:** Brian Woodie

**Address:**

**Date term expires:** 6/30/24

**NOMINATED MEMBER:**

**Name:** Brian Woodie

**Address:** 109 James Branch Rd Wharton, WV 25208

**Phone Number(s):** 304-247-6527

**E-mail:** bwoodie@k12.wv.us

**Education:** Masters Degree

**Occupation:** School Administrator

**Leadership positions in community:**

**(e.g. vice-president, chamber of commerce; chair, solid waste authority; board of directors, economic development authority)**

Assistant Principal at Van Jr/Sr High School

**Involvement in other community activities:**

**(e.g. member, county library board; volunteer, community council; member, FRN)**

**Previous experience with WVU Extension Activities:**

5+ year Energy Express Site Supervisor

**Please indicate if this nomination is submitted to achieve balance of committee membership in regard to:**

Race: No Gender: No

**Previous service on CESC: (include approximate dates of service)**

This is a renewal for his second term. He served 2021-24

**Gilmer County  
Date**

**Employees and/or community leaders involved in selection of those recommended:**

**Incumbent:**

**Name:** Missie Frye Johnston  
**Address:** 128 Right Ellis Rd.  
**Date term expires:** 06/2024

**NOMINATED MEMBER:**

**Name:** Missie Frye Johnston  
**Address:** 128 Right Ellis Rd  
**Phone Number(s):** 304-871-0267  
**E-mail:** mafrye74@gmail.com  
**Education:** BS in Marketing and Management  
**Occupation:** Administer at FCI Gilmer

**Leadership positions in community:**

**(e.g. vice-president, chamber of commerce; chair, solid waste authority; board of directors, economic development authority)**

PTO Vice President at Troy Elementary for 3 years PTO President at Leading Creek Elementary for 4 years Employees Club President at FCI Gilmer for 6 years

**Involvement in other community activities:**

**(e.g. member, county library board; volunteer, community council; member, FRN)**

Newsletter Editor for the Little Kanawha Trail Riders Association for 10+ years Saint Boniface Alter Society Gilmer County Farm Show Committee 4-H Leaders Association 4-H All Star

**Previous experience with WVU Extension Activities:**

4-H Club Leader 4-H Parent 4-H Youth Livestock Volunteer Gilmer County Farm Show Director and Coordinator during 2020 4-H All Star

**Please indicate if this nomination is submitted to achieve balance of committee membership in regard to:**

Race: No Gender: No

**Previous service on CESC: (include approximate dates of service)**

Served 2021-2024. This would be her 2nd term to serve.

**Jackson County**

11/7/2024 Date

**Employees and/or community leaders involved in selection of those recommended:**

**RECOMMENDED ALTERNATE:**

**Name:** Thaniel Siders

**Address:** 2034 Mud Run Rd Ripley, WV 25271

**Phone Number(s):** 304-531-1723

**E-mail:** thanielsiders@yahoo.com

**Education:** high school

**Occupation:** truck driver

**Leadership positions in community:**

**(e.g. vice-president, chamber of commerce; chair, solid waste authority; board of directors, economic development authority)**

President of 4-H camp planning Board of Directors 4-H foundation

**Involvement in other community activities:**

**(e.g. member, county library board; volunteer, community council; member, FRN)**

4-H Assistant Leader of Staats Mill Willing Workers

**Previous experience with WVU Extension Activities:**

Ultimate shooting sports weekend Muzzleloader class

**Please indicate if this nomination is submitted to achieve balance of committee membership in regard to:**

Race: No Gender: No

**Previous service on CESC: (include approximate dates of service)**

This person is an alterante for Zelma Meadows who was approved Dec 2024

**Randolph County**

12/18/2024 Date

**Employees and/or community leaders involved in selection of those recommended:**

**Incumbent:**

**Name:** Neavoda Judy

**Address:** 10 Grace Circle, Elkins, WV 26241

**Date term expires:** 06/30/2024

**NOMINATED MEMBER:**

**Name:** Katherine Mallow

**Address:** PO Box 2116 Elkins WV 26241

**Phone Number(s):** 304 591-3152

**E-mail:** ktmallow1@aol.com

**Education:** BS Agriculture/Animal Science; Minor Business Administration Management

**Occupation:** Veterinary Practice Manager; Veterinary Assistant

**Leadership positions in community:**

**(e.g. vice-president, chamber of commerce; chair, solid waste authority; board of directors, economic development authority)**

**Involvement in other community activities:**

**(e.g. member, county library board; volunteer, community council; member, FRN)**

EABA volunteer; AA EVT member; Highland Beekkeeping Association Member;

**Previous experience with WVU Extension Activities:**

Vetted 4H Volunteer; Randolph County Livestock Committee Member;

**Please indicate if this nomination is submitted to achieve balance of committee membership in regard to:**

Race: No Gender: No

**Previous service on CESC: (include approximate dates of service)**



**Upshur County**

December 11, 2024 Date

**Employees and/or community leaders involved in selection of those recommended:**

**RECOMMENDED ALTERNATE:**

**Name:** Codi V. Cabrera

**Address:** 43 Kesling Ridge Road, Buckhannon, WV 26201

**Phone Number(s):** 304-613-8977

**E-mail:** cvc8690@gmail.com

**Education:** College Graduate- Mortuary School Graduate

**Occupation:** Funeral Director

**Leadership positions in community:**

**(e.g. vice-president, chamber of commerce; chair, solid waste authority; board of directors, economic development authority)**

Licensee in Charge and Vice President of Poling-St. Clair Funeral Home

**Involvement in other community activities:**

**(e.g. member, county library board; volunteer, community council; member, FRN)**

Member of Kesling Mill Lions Club

**Previous experience with WVU Extension Activities:**

My son is active in 4-H and Upshur County Youth Livestock Association. I am avid volunteer for the UCYLA program and assist my kids with their species projects.

**Please indicate if this nomination is submitted to achieve balance of committee membership in regard to:**

Race: No Gender: No

**Previous service on CESC: (include approximate dates of service)**

This person is a BOG appointment replacement for Jon Gay.

Jon's term expires June 2025

**Upshur County**

December 11, 2024 Date

**Employees and/or community leaders involved in selection of those recommended:**

**RECOMMENDED ALTERNATE:**

**Name:** Laura Noel McDaniels

**Address:** 78 Granville Lane, Buckhannon, WV 26201

**Phone Number(s):** 304-613-6851

**E-mail:** lmcDaniels@mountaincapwv.org

**Education:** Master of Social Work

**Occupation:** Mountain Cap Advocacy Center Director

**Leadership positions in community:**

**(e.g. vice-president, chamber of commerce; chair, solid waste authority; board of directors, economic development authority)**

Director of Child Advocacy Center

**Involvement in other community activities:**

**(e.g. member, county library board; volunteer, community council; member, FRN)**

Member of the Adult Drug Court Foundation Board Member of the Upshur Lewis Community Corrections Board Member of the WV Child Advocacy Network Board Gymnastics Instructor at Gym Zone Member of the Christian Fellowship Church Member of Power Alley Crossfit

**Previous experience with WVU Extension Activities:**

Former AmeriCorps volunteer with Energy Express Parent of 4-H Members

**Please indicate if this nomination is submitted to achieve balance of committee membership in regard to:**

Race: No Gender: No

**Previous service on CESC: (include approximate dates of service)**

This person is a BOG appointment replacement for Elizabeth Shahan.

Elizabeth's term expires June 2025

1/31/25, 9:19 AM

WVU-ES

**Wood County**

01/24/25 **Date**

**Employees and/or community leaders involved in selection of those recommended:**

**Incumbent:**

**Name:** Melissa Ogden

**Address:** 1037 Market St., Parkersburg, WV 26101

**Date term expires:** 06/30/24

**NOMINATED MEMBER:**

**Name:** Julie Taberner

**Address:** 1037 Market St., Parkersburg, WV 26101

**Phone Number(s):** 3044855525

**E-mail:** jtaberner@cricap.org

**Education:** BS

**Occupation:** FaithLink Director

**Leadership positions in community:**

**(e.g. vice-president, chamber of commerce; chair, solid waste authority; board of directors, economic development authority)**

As FaithLink Director, Julie oversees transportation services and a food pantry

**Involvement in other community activities:**

**(e.g. member, county library board; volunteer, community council; member, FRN)**

none

**Previous experience with WVU Extension Activities:**

We have partnered on FARMacies in the community

**Please indicate if this nomination is submitted to achieve balance of committee membership in regard to:**

Race: No Gender: No

**Previous service on CESC: (include approximate dates of service)**

**WEST VIRGINIA UNIVERSITY BOARD OF GOVERNORS**  
**Meeting of February 21, 2025**

- ITEM:** WVU Tech Campus Corridor Sidewalk Project
- INSTITUTION:** West Virginia University
- COMMITTEE:** Full Board – Consent Agenda
- RECOMMENDATION:** Resolved: That pursuant to BOG Governance Rule 5.1, the West Virginia University Board of Governors authorizes the transfer of a necessary right of way to the West Virginia Department of Transportation (“WV DOT”) for purposes of widening Minnesota Avenue and adjacent sidewalks.
- STAFF MEMBERS:** Gary Furbee, II  
Deputy General Counsel & Assoc. VP of Real Estate Operations

**BACKGROUND:** WV DOT is planning and preparing to widen Minnesota Avenue and adjacent sidewalks as part of the WVU Tech Campus Corridor Sidewalk Project. This project will enhance the flow of traffic in, and around, critical points of access utilized by the University community.

In order for the widening project to be successful, the University intends to grant and convey to the WV DOT a noncontrolled access right of way encumbering 3 parcels totaling approximately 154 square feet, 462 square feet, and 452 square feet, more or less, along Minnesota Avenue in Beckley, WV.

This transaction shall also be subject to the formal approval of the West Virginia Board of Public Works.